

# MINUTES

Thursday, Feb. 9<sup>th</sup>, 2023, 12:00 PM

## Human Relations Commission Meeting

Commission Room  
1st Floor—City Hall  
224 West Ninth Street  
Sioux Falls, South Dakota



Commissioners	Present	Commissioners	Present	Staff	Present
Sheku Bannister	x	Anny Libengood	x - video	Sharla Svennes	x
Tony Burke - Secretary	x	Megan Myers	x	Lyndsey Meier	x
Elmar Delibasic	x – 12:15	Justine Schoolmeester – Vice-chair		Sage Stansell	x
Megan Grode-Wolters - Chair	x	Nassir Yemam	x		
Dawn Marie Johnson	x	Kassidi Smith	x		

Guest(s): 1 Guest

**1. ROLL CALL AND DETERMINATION OF A QUORUM** - Quorum Present Meeting called to order 12:01 pm

**2. ADOPT AGENDA** – M/S/C by Commissioner Burke, Commissioner Johnson to approve minutes.

**3. APPROVAL OF MINUTES FROM NOVEMBER 2022 MEETING** - M/S/C by Commissioner Burke, Commissioner Smith to approve minutes.

#### 4. HRC OFFICE UPDATE

**A. Commissioner Vacancies** – Commissioners Schoolmeester and Meyers not seeking reappointment; one current opening and two more openings in May – staff reported more applications than spots available. Three applications are being put to the city administration for consideration.

- I. **ACTION:** Other applicants will be contacted by HRO staff Meier to inquire about engagement through committee work.
- II. **ACTION:** HRO Staff Meier will defer those applicants interested to Commissioner Burke for further discussions for engagement.

**B. Language Access Plan** – HRO working with all city departments to have plans in place to support individuals who may have disabilities or English as a second language. **ACTION:** Purple technology – first few weeks of March HRO Staff will invite Commissioners who are interested in seeing technology in action.

**C. Next HRC March meeting** – half of time will be for committee work.

#### 5. ANY BUSINESS OR PENDING ISSUES TO BE BROUGHT BEFORE THE BOARD

##### A. Subcommittee Updates

I. **Communications and Outreach** (*Chair Bannister, Myers, Johnson, Smith*) – *Staff Liaison Stansell*

- Outstanding Action Items:
  - i. **ACTION:** create a plan to move forward
  - ii. **ACTION:** consider new brochures and collaterals once name of commission is affirmed **UPDATE:** use current materials until decision is made on potential name change; create a more user-friendly brochure that speaks to what the Commission does versus just educating on the complaint process; consider using QR Code; what technology is available to support multiple languages – formulate sub-committees.
  - iii. **ACTION:** Concrete proposals about broad communications to be worked on by Communications & Outreach sub-committee.
  - iv. **ACTION:** Create outreach materials and steps on best practices for responding to questions/concerns.
  - v. **ACTION:** Staff to send out invite for events as they come forward automatically; any “New” events

should be sent to the Commissioners for deliberation.

- **ACTION:** Meier to process applications/payment.
- **ACTION:** Commissioner Libengood will share Google document for booking volunteers/commissioners.
- **Upcoming Events**
  - i. Community Table Talk March 8<sup>th</sup>, 2023.
  - ii. Cinco de Mayo – May 13<sup>th</sup>, 2023

II. **Planning work group** (*Co-Chairs Grode-Wolters & Burke, Johnson, Delibasic*)

- **Mapping Tool Update** – Meeting with HRO – Phase one internal conversations to define needs: Phase two external partnerships.
- DE&I Board and Committees – **ACTION:** HRC to check into status of board/commissions training session; **UPDATE:** Chair Grode-Wolters – **Update:** Information is put together.
- **Avera Community Health Resource Center (CHWs) Visit** – Valuable relationship. At risk of being cut due to the challenge of measuring the value of the program. **ACTION:** Keep a standing meeting; consider making liaison positions.
- **ACTION: 2023 Event Planning Discussion:** Brainstorm ideas. Is it a collaborative/partnership event or solely led by HRC? Type of event – Celebration or Information sharing?
- **Community Ambassadors/HRC Volunteer** – **ACTION:** Commissioner Burke drafting a position description with Tamien Dysart, MCC Table Talk Coordinator, as a joint role. **UPDATE:** Commissioners shared ideas for position description.

III. **Chapter 98 review** (*Grode-Wolters, Libengood, Myers, Burke*)

- **ACTION:** Staff will finish suggested edits and review, once complete staff will set a meeting with the subcommittee – Rough Draft to commissioners Sub Work Group is ongoing - **UPDATE** – HRO to meet with Mayor and Chief of Staff in February.

**6. OPEN BOARD DISCUSSION/UPDATES FROM COMMISSIONERS**

- A. Commissioner Johnson to work with HRO Staff Stansell to engage/educate young people on housing rights.
- B. Commissioner Bannister – how to get out to schools/post-secondary schools; do we need liaison(s)? Consider the Community Ambassador program.

**7. GUEST SPEAKER(S)** – No guest speakers.

**8. PUBLIC INPUT** – No Public Input.

**9. ADJOURNMENT** – M/S/C Commissioner Burke, Commissioner Delibasic to adjourn at 12:50.