

**MINUTES**  
**INFRASTRUCTURE REVIEW ADVISORY BOARD**  
**Oak View Library**  
**October 7, 2009 8:33 a.m.**

**Members and Alternates Present**

Chad Huwe, Mark Cotter, Jeff Schmitt, Steve Van Buskirk (8:37 a.m.), Steve Brockmueller, Eric Berg, Pat Beckman (8:35 a.m.), Orrin Oliver, Myron Adam

Jeff Schmitt exited meeting at 9:50 a.m.

**Members and Alternates Absent**

Mike Cooper, Mike Runge, Preston Mettler, Erin Hayes, Mark Vellinga

**Others Present**

Todd Anawski, Clayton Jamison, Andy Berg, Cynthia Monnin, Tim Galbraith, Brad Stangoehr, Kim Buell, Bruce Wilsey, Chuck Point, Jon Resler, Jeff Boldt, Bob Kappel, Jeff DesLauriers, Jan Clary, Perry Kolb, Phil Gundvaldson

**Approval of Minutes of Last Meeting**

A motion was made by Mark Cotter to approve the September 16, 2009 meeting minutes; the motion was seconded by Jeff Schmitt. Roll call: Yeses- Cotter, Schmitt, Oliver, Brockmueller, Berg - 5 . Noes, none.

**Business**

**a. Summary of Arterial Street Expansion Program Public Hearing**

Chad Huwe, City Engineer, reported that the Arterial Street Expansion Program Public Hearing was held Monday, October 5 at City Hall. The next step is to have the City Council approve a resolution of the priority list at the Council meeting on October 19. Mark Cotter, Director of Public Works, discussed a couple of comments that were made during the public hearing. One of the comments was to bring this topic to IRAB before the hearing; taking time to discuss each project. Mark said this is something that can be done next year. The second comment was to have a narrative prepared on every project that explains the ranking system before the City Council meets. Mark said that a memo will be sent out next week that will include this information.

**b. Draft (SDDENR) Stormwater Construction General Permit**

The following handouts was distributed:

- PowerPoint Presentation
- Notice to Issue General Permit for Storm Water Discharges associated with Construction Activity

Bob Kappel, Environmental Manager, presented a PowerPoint to the group that explained the Department of Environment and Natural Resources (DENR) intent to issue a General Surface Water Discharge Permit for Storm Water Discharges Associated with Construction Activity. The proposed general permit specifies the conditions that must be met in the event of a discharge of storm water runoff from construction activities. Prior to obtaining coverage under the general permit, the applicant will be asked to submit a Notice of Intent (NOI) to receive coverage under the general permit. DENR would then review the information and determine if the applicant is eligible for coverage under the general permit. If eligible, DENR would then grant authorization under the general permit.

Some of the major proposed changes include:

- Erosion and Sediment control Plan (ESCP) be developed before the NOI.
- ESCP be designed for up to a two inch precipitation event in a 24 hour period.
- Site be stabilized to reduce inspections from once a week to once a month during the winter.
- All lots within a Larger Common Plan of Development or Sale be required to have the General Permit transferred to them and they must pursue permit termination.

Bob mentioned that the DENR staff has been very helpful and open to discussion. He also mentioned that anyone who would like to make a comment on the proposed changes may do so by October 31. Chuck Point asked to have a subcommittee formed to discuss these issues and bring forward a consensual recommendation before the October deadline. The following people volunteered: Andy Berg, Bob Kappel, Kim Buell, Steve Van Buskirk, Todd Anawski, Perry Kolb, Jeff Boldt, and Myron Adam. This group agreed to meet within the next couple of days.

#### **c. Winter Maintenance Requirements on Sidewalks**

Jeff DesLauriers, Assistant City Engineer, presented a PowerPoint and discussed possible exceptions to the maintenance and snow removal of sidewalks during the winter months. Currently, the City has a policy that states that any arterial or collector street built by the City must have a sidewalk installed regardless if there is a development adjacent to the arterial street. Currently, there are a fair amount of sidewalks installed on arterials that aren't near a development resulting in minimal use and costly snow removal. Jeff discussed possible exemption criteria that Chad and Jan Clary helped devise. Chad has spoken with the City Attorney and they said that administratively the City has the authority to sign certain stretches of sidewalk. Property owners would be able to petition or complete an application asking for permission to install a placard warning pedestrians that the sidewalk is not maintained during the winter months. No decisions were made regarding this issue. This topic will continue to be discussed at a future meeting.


**d. Rate Analysis**-due to time constraints this topic will be discussed at the next meeting.

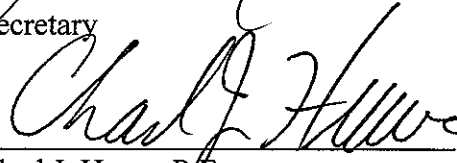
#### **Board Action:**

#### **Action Items**

**Adjournment**

The next IRAB meeting is set for October 21, 2009, at 8:30 a.m., at the Oak View Library. A motion was made by Mark Cotter for adjournment at 10:00 a.m.; the motion was seconded by Eric Berg. Roll call: Yeses- Cotter, VanBuskirk, Oliver, Brockmueller, Berg, Beckman - 6. Noes, none.

  
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Julie M. Wilson  
Secretary

  
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Chad J. Huwe, P.E.  
City Engineer