

MINUTES
INFRASTRUCTURE REVIEW ADVISORY BOARD
Oak View Library
February 17, 2010 8:30 a.m.

Members and Alternates Present

Chad Huwe, Mark Cotter, Mike Cooper, Jeff Schmitt, Steve Brockmueller, Steve VanBuskirk, Orrin Oliver, Pat Beckman, Myron Adam, Matt Carlson, Tim Galbraith, Bill Kemmis

Members and Alternates Absent

Preston Mettler, Mark Vellinga

Others Present

Todd Anawski, Ben Ronning, Kris Ronning, Brad Stangohr, Bruce Wilsey, Kim Buell, Jeff DesLauriers, Chuck Point, Debra Owen, Mark Wahlstrom, Travis Gusso, Shannon VerHey, Jeff Boldt, Corey Hanson, Greg Jamison, Clayton Jamison

Approval of Minutes of Last Meeting

A motion was made by Mike Cooper to approve the January 6, 2010 meeting minutes; the motion was seconded by Mark Cotter. Roll call: Yeses- Cotter, Cooper, VanBuskirk, Oliver, Brockmueller, Galbraith, Beckman - 7. Noes, none.

Business

Chad Huwe, City Engineer, introduced Bill Kemmis as the new alternate member representing the local utility company. Bill's alternate member status will be effective on March 4, 2010.

a. Assurance Agreements (Cotter, VerHey)

Mark Cotter, Director of Public Works, began by discussing assurance agreements for developments. Last fall, the City began reviewing the uncompleted developments in Sioux Falls to determine if they were in compliance with their respective assurance agreements. A preliminary review of the subdivisions was completed to determine what developments were not in compliance with their assurance agreement. The next step is to notify the responsible parties of the uncompleted developments and inform them of their compliance status and verify the City's records. The City will then ask for an action plan and time frame when the work will be completed. Many of the subdivisions out of compliance need the top lift of asphalt installed. At this point, Mark asked Shannon VerHey, Assistant City Engineer, to take the group through the basics of the assurance agreement as described in the handout.

Shannon explained that the assurance agreement is a document the developer is required to sign at the time of platting. He read the rest of the document and opened it up for discussion. Shannon asked the group if it is realistic to expect developments to be finished in the timeline specified; two years from the issuance of a construction permit and three years from time of platting. He also asked what direction the City should take when a developer fails to complete work. Clayton Jamison suggested that verbiage be added that states the bank is responsible for finishing work in the development and also talked about bonding options. Mark Wahlstrom, with First Dakota

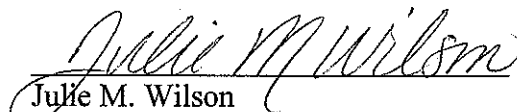
Title, was present to answer questions and offer suggestions. One suggestion was not to plat until the infrastructure is already installed. Mark Cotter encouraged everyone to meet with their banker or legal counsel and forward suggestions to Shannon VerHey. Mark mentioned that the City will also be working on recommendations and will be bringing this issue back to IRAB at the March 17 meeting. In the meantime, letters will be sent out to all developments that are uncompleted.

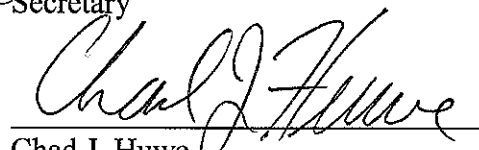
Board Action:

Action Items

Adjournment

The next IRAB meeting is set for March 3, 2010, at 8:30 a.m., at the Oak View Library. A motion was made by Mark Cotter for adjournment at 9:40 a.m.; the motion was seconded by Pat Beckman. Roll call: Yeses- Cotter, Cooper, VanBuskirk, Oliver, Brockmueller, Galbraith, Beckman - 7. Noes, none.


Julie M. Wilson
Secretary


Chad J. Huwe
City Engineer