

# MINUTES OF BOARD OF TRUSTEES MEETING

## Siouxland Libraries

### Main Library

Wednesday, November 4, 2009

1. Roll Call and declaration of quorum. The meeting was called to order at 4:33 PM by Cindy Heiberger. Present: Cindy Heiberger, Jill Molzen-Biegler, Joel Rosenthal, Carol Twedt, Quinn Stein, and Sally Felix, Library Director. Absent: Debbie Reid, Staff present: Joan Reddy.
2. Motion to adopt the agenda by Stein and seconded by Rosenthal. Motion carried.
3. Motion by Rosenthal and seconded by Stein to approve the minutes of the September 9, 2009 meeting. Motion carried.
4. Financial and Statistical reports. Felix stated that the library is doing fine on finances. All City departments are spending only on necessary items and some hold-backs have been in place. Statistical reports show that Brandon reached a milestone in circulation by hitting 100,000 items circulated in a twelve month period. Caille's circulation continues to increase. Main continues to operate in smaller quarters during the construction project; people are using the library but the circulation is down. Circulation continues to increase at Garretson and Hartford.
5. Library Director and Staff Reports. The staff reports were included in the Board packet. Felix commented on the written Director's Report. Pandemic flu plans are in place. So far this flu season, all locations have been kept open and running. The library recently received a large bequest from June Huntstinger for the Caille Branch Library. Gifts are kept in a separate fund for the library and are carried over from year to year. The library tries to honor the donor's request for use of gift funds. Felix will be working with the Visual Arts Commission on placement of sculptures at the Main Library. The library is starting to venture into social networking. The goal of the library's social networking plan is to connect with people, get our story out there, and focus on the reader. In January Heather Stephenson will do a presentation on the downloadables from our vendor, Overdrive.
6. Public Input. No members of the public were present.
7. Unfinished Business.
  - a. Main Library Update. Reddy reported on the Main Library building project progress. The renovated space looks big and open. Concrete and sheetrock are underway at present. The ribbon cutting will be in the beginning of May.
  - b. Crooks Renovation Project Update. Felix reported that the Crooks interior renovation project bid opening was October 21. The County received thirteen bids. The low bid for construction was \$98,500 and Peska was awarded the bid. Construction will start soon.
  - c. Main Library and City Branch Library Names. Felix visited with Mayor Munson about the library's name. The name decided upon was "Siouxland Libraries Main Library." At some point, the name "Siouxland Libraries" should be attached to the branch libraries.
  - d. Westside Library Design Committee Representation. Jill Molzen-Biegler volunteered to serve on the design committee.
8. New Business. Discussion was held on the letter from a customer upset over the Library's filtering policy. The Board agreed that the response was correct.
9. Other. There were no other items.
10. Adjournment. Motion to adjourn by Stein and seconded by Molzen-Biegler. The meeting was adjourned at 5:22 PM. The next meeting will be on January 13, 2010 at 4:30 PM at the Main Library.