

MINUTES OF BOARD OF TRUSTEES MEETING

Siouxland Libraries

Main Library

Wednesday, July 14, 2010

1. Roll Call and declaration of quorum. The meeting was called to order at 4:33 PM by Joel Rosenthal. Present: Joel Rosenthal, Quinn Stein, Kim Regnier, Dee Dee Raap and Sally Felix, Library Director. Staff present: Joan Reddy and Jodi Fick. Guest: Mayor Mike Huether.
2. Motion to adopt the agenda by Stein, seconded by Regnier. Motion carried.
3. Motion by Stein and seconded by Regnier to approve the minutes of the May 12, 2010 meeting. Motion carried.
4. Mayor Mike Huether. Rosenthal introduced Mayor Mike Huether. The Mayor thanked the Board members for their service and talked about how important libraries are to the citizens. He referred to the recent Library session at the Whisk and Chop Listening sessions and how engaged the audience was with library service. He further stated that he likes to stir things up a little and is not a status quo person. He encouraged the library to take risks and said it's okay to fail sometimes. He challenged the director and staff to make the library even better than it currently is and to look for ways to do things more efficiently and effectively. The Mayor stated his commitment to the Westside Branch Library and talked about the best time to build it. Rosenthal commented that he and Stein were relatively new Board members and the others were brand new. They had just had an orientation which included budget information. The Mayor stated that the 2011 budget is conservative and the City departments are going to have to tighten their belts and find more efficiencies. Rosenthal stated that he is interested in government and that he had attended most of the Whisk and Chop sessions and had learned a lot about what the City does by attending. The Board thanked the Mayor for attending the meeting and sharing his perspective on City and Library issues.
5. Financial and Statistical reports. The reports were included with the Board packet. Felix shared the snapshot of the library budgets from 2007 to 2010, including the 2010 holdback budget. She reported that use at the Main Library has increased greatly. She cited the fact that 950 people registered for library cards at Main in the first two months of operation. This number is similar to when the Library began to require library cards to use the computers.

Felix updated the service area of the library system. It is now estimated to be 192,432 people. Stein asked how many active users we have. Felix responded somewhere in the vicinity of 90,000 to 100,000. The Library does weed registrations every two years. Stein also asked about non-resident card fees. Felix said we charge \$63 a year for a family and also sell cards in increments of three months at graduated fees. Non-resident cards generate about \$15,000 to \$16,000 each year. Felix stated that there have been informal talks with Jim Schmidt, Lincoln County Commissioner, about expansion of service into the rest of Lincoln County but that is all that has occurred. Felix stated that the Lincoln County Commission does provide some financial support for the libraries in Lincoln County.

6. Library Director and Staff Reports. The Director's report was included in the Board packet. Division reports had previously been emailed to the Board. Jodi Fick reported on the recent bid for the new bookmobile. The bid was awarded to Boyer Truck of Sioux Falls, who partnered with OBS, Inc. from Ohio. Fick stated this is a very good way to go since there will be a local company to service the truck and the box to fit onto it will be done by a well-known and proven bookmobile outfitter. The bid award was \$105,519, which was a savings of almost \$45,000. Fick further stated that the bookmobile's primary service target will now be children. The service has been shifting in this direction for a number of years. The smaller truck also allows for more flexibility in where it can physically fit and also for staffing. The new bookmobile will arrive in late winter or early spring of 2011.

Felix reported on the 2011 budget. The Capital budget includes funds for HVAC upgrades at Caille and Ronning as well as money for library materials and shelving at the Baltic Branch. Felix further reported that unused funds from the Main Library project bond will be used to supplement the materials budget due to the significant reduction in revenue budgeted for the Library from sales tax. If this is approved, the library

materials budget will be close to the 2010 budget with the holdbacks. Overall it will be a 12% reduction over the original 2010-2014 capital plan. Felix emphasized how critical it is to have funds for materials. She stated that she would be doing a CIP review with the City Council on July 19th and the Mayor will introduce his budget on July 22. The Library budget is on the agenda for the August 16th joint meeting with the City Council and the County Commission. The overall City budget is due to be adopted on September 13th.

7. Public Input. No members of the public were present.
8. Unfinished Business. There was no unfinished business.
9. New Business. There was no new business.
10. Other. There were no other items.
11. Adjournment. Motion to adjourn by Raap and seconded by Regnier. The meeting was adjourned at 5:45 PM. The next meeting will be on September 8 at 4:30 PM at the Brandon Branch Library. It was originally scheduled to be at the Valley Springs Branch, but was changed to Brandon since the July meeting was not held there.