

MINUTES OF BOARD OF TRUSTEES MEETING

Siouxland Libraries

Brandon Branch Library

Wednesday, September 8, 2010

1. Roll Call and declaration of quorum. The meeting was called to order at 4:35 PM by Joel Rosenthal. Present: Joel Rosenthal, Quinn Stein, Kim Regnier, Susan Bull and Sally Felix, Library Director. Staff present: Joan Reddy and Peggy Lind. Guest: Jon Koerselman.
2. Motion to adopt the agenda by Regnier, seconded by Bull. Motion carried.
3. Motion by Stein and seconded by Regnier to approve the minutes of the July 14, 2010 meeting. Motion carried.
4. Financial and Statistical reports. Felix reported that Main Library use continues to increase. Circulation has turned around and is in the positive. There is lots of interest in the new building and the collection has improved. Children's use this summer has been high. Rosenthal and Bull both reported hearing positive comments about Main. Crooks circulation is still down somewhat due to being closed for a while during the renovation project and having many less library materials available during the building project when open. Felix reported that the 2011 budget was passed at the Joint Minnehaha County – Sioux Falls meeting on August 16. She cautioned that the budget is still not final until the two respective bodies pass their final budgets. She stated that the Library budget is basically flat with 2010 after the holdbacks were taken out. There is no money for outside performers who do special programs for the summer reading club and building maintenance and repair funds are reduced to the minimum.
5. Library Director and Staff Reports. The Director's report was included in the Board packet. Division reports had previously been emailed to the Board. Felix stated there is a Library Assistant vacancy at Caille that will be filled. The Mayor must now approve filling of any vacancy which he did readily for this position at Caille. Felix reported that she will be doing the Mayor's Whisk and Chop listening session this coming Saturday, September 11th. She also reminded the Board about the upcoming Festival of the Books being held downtown Sioux Falls. The Library is hosting most of the children's programs. Jim Oliver and the Youth Services staff have been assisting with preparations for the Festival.
6. Public Input. Jon Koerselman, a member of the public, was present but he had no comments or questions.
7. Unfinished Business. There was no unfinished business.
8. New Business.
 - a. Exterior Book Drop. Felix reported on the request from Mary Glenski for a drive-through or drive-up book drop at the Main Library. In response to this request, the library staff reviewed the possibility of adding either of these to the existing building. She reported that it would be possible to add a drive-up book drop on the north side of the building near the garage doors. The staff spent considerable time evaluating the possibility of adding this book drop. The positive thing about doing this is that it would be a convenience for customers. There were also several very strong negative aspects. These are vandalism, staff time needed to manage the book drop, and the expense. The Board discussed the pros and cons and decided that because of the the concerns for safety, staff time, and cost, they did not recommend an exterior drive-up book drop be erected.
 - b. Rules of Conduct Revision. Felix requested a change in the Rules of Conduct to allow food and beverages to be consumed throughout the library. The proposal does prohibit use of both in the Caille Room at the Main Library and in any area that is posted as being prohibited and allows for flexibility at various locations depending on local circumstances. The proposed new language states :

“Food and beverages in containers with lids are permitted in all areas of the library except in the Caille Room at the Main Library, and in any area that is posted as being prohibited. Allowance is

made for restricting food and beverage consumption in specific buildings and areas within them due to local needs.” Motion to accept the proposed changes by Bull and seconded by Stein. Motion carried.

9. Other. Bull inquired about an explanation regarding library service for Lincoln County. Rosenthal requested that a separate meeting be set up to discuss this complex issue. Felix will set up a meeting. Felix will also send out a draft meeting schedule for 2011 to be finalized at the November 10th meeting.
10. Adjournment. Motion to adjourn by Regnier and seconded by Stein. The meeting was adjourned at 5:25 PM. The next meeting will be on November 10th at 4:30 PM at the Main Library.