

MINUTES OF BOARD OF TRUSTEES MEETING

Siouxland Libraries

Downtown Library

Wednesday, March 13, 2019 – 4:30 p.m.

1. Roll Call and declaration of quorum. The meeting was called to order at 4:25 PM by Jean Beddow. Members present: Jean Beddow, Craig DeJager, Jed Huisman by phone, and Library Director Jodi Fick. Members absent: Alexandra Hartzler, Becky Thurman and County Commissioner Cindy Heiberger. Staff present: Monique Christensen
2. Adoption of the agenda. Motion by Huisman and second by DeJager to adopt the agenda. Motion carried.
3. Motion by Huisman and second by DeJager to approve the minutes of the January 9, 2019 meeting. Motion carried.
4. Review of financial and statistical reports. The unaudited end of 2018 financial report shows 6% of the budget remaining; everything was accomplished with savings in primarily in personal. For 2020, the operating budget rose from 7,300,000 to 7,700,000. In staffing we have an additional custodial worker at the Downtown Library. Major Facilities projects this year include Oak View roof repair and sidewalk/parking lot work at Crooks and Caille. There is a decrease in Collections for 2019 because of an increase in the 2018 Collections budget due to a carry forward of unspent 2017 funds. The audio visual equipment in the Downtown Library will be replaced in 2019, along with the bookmobile. There are two fiber projects for Prairie West and Oak View. Prairie West Fiber moved from 2018 to 2019 because of delays in the Tea/Ellis road project. Both libraries use Wi-Fi through micro towers. The change to fiber will improve our broadband internet connections. In the statistical report, there are many decreases in use numbers; some may be due to the good economy, and weather that caused cancellations and closures. Digital circulation is now more detailed with number by format, eAudio and eBook.
5. Library Director and staff reports. The reorganization plan has been submitted to HR for review. We have one Library Associate opening. One Book Siouxland: all events are ready to go in April. Jane Taylor is working with Midco on a public service announcement. There is also a City Link-City Scene feature. Specifications for the Bookmobile replacement are nearly completed with a change in style to a step van. We are in the middle of a soft launch of the Expanded Access program at Hartford; one person has signed up for access outside of staffed hours. Look for press in early April. This week the courier van had some wind damage to the hood above the cab and the box. The winter reading program did better than last year but still needs to grow. Results for 2018: Adults 202 Registered, 39 Bingo; 2019: Adults 295 registered, 184 Bingo and 37 blackouts. 2018: Children 108 registered; 2019: Children 339 registered, 245 Bingo and 77 Blackouts. Fick shared a printout of the Health Department's community report which includes information on Food for All at Oak View.
 - a) Early Literacy BHAG report: Early Learning Tablets launched Monday at a press conference. Of 186 total tablets, 61 checked out in the first two days. Staff completed a review of the physical spaces at each library and have an initial report; they are now formulating recommendations for

next steps in this area. Staff are receiving training in Supercharged Storytimes which brings early literacy into storytime.

- b) Website BHAG update – we’ve had one meeting with city web team. We had a demo of an online resource for the public called JobNow. This database offers resume building and critiquing, job coaching and interview coaching with trained personnel.
 - c) 2020 budget priorities –For new programs, the city finance department was a new process called Requests for Results. The library has three RFRs planned. First is a boost in our eAudio collection and improved visibility of the collection. eAudio is experiencing a significant increase in usage by our customers and nationally. The current collection is inadequate for the needs of Siouxland customers. Our RFR includes increasing the size of the collection and improving integration into the online catalog. Second is to increase customer capacity at the Ronning branch through remodeling of the staff area and adding study rooms and increasing staffing. Third is to keep up with growth of the city with a new branch library on the east side of Sioux Falls. If approved, the branch would be built in around five years.
6. Board Reports. No formal report from the Bylaws review committee.
 7. Public Input. (There was no public input.)
 8. Unfinished Business. (There was no unfinished business.)
 9. New Business. Motion by DeJager and second by Huisman to adopt the proposed mission statement of “Connecting you to a world of ideas and information to enrich your life.” This replaces the original mission statement from 1995. Motion carried.
 10. Other. (No other items.)
 11. The next regular meeting will be on Wednesday, May 8 2019 at 4:30 PM at the Humboldt Branch.
 12. Adjournment. The meeting was adjourned at 5:30 P.M.

Monique Christensen
Library Staff

Date Approved

Jodi Fick
Board Secretary