

**MINUTES OF BOARD OF TRUSTEES MEETING**

**Siouxland Libraries**

Downtown Library

Wednesday, July 10, 2019 – 4:30 p.m.

1. Roll Call and declaration of quorum. The meeting was called to order at 4:35 PM by Beddow. Members present: Jean Beddow, Alexandra Hartzler, Joel Rosenthal, County Commissioner Cindy Heiberger and Library Director Jodi Fick. Members absent: Craig DeJager, Anne Land  
Staff present: Krystal Pederson, Dan Neeves, Monique Christensen. Guest: Lorie Hogstad
2. Adoption of the agenda. Motion by Hartzler and second by Rosenthal to adopt the agenda. Motion carried.
3. Motion by Rosenthal and second by Hartzler to approve the minutes of the May 8 2019 meeting. Motion carried.
4. Review of financial and statistical reports. Fick reviewed the financial report. 42.5% of operating is expended. This is in line with where we want to be. Fick shared what each category covered for the new board members. 75% of the budget is for staffing. Program support will see an increase in amount spent when the Reading Bridge tutors are paid. Operating budget is also in line. We are currently getting quotes on Downtown meeting room equipment and we will soon open bids for the new bookmobile. The first bookmobile bids came in higher than the budget so the specs were rewritten. Fiber for Prairie West and Oak View are expected to come in under budget. Hartzler asked about the possibility of a cosponsor for the Bookmobile. Fick, Pederson and Heiberger shared that we need to work on selling ourselves. We want to make sure the citizens know where their tax money is being used. Fick shared the statistical summary. There are many dips in the numbers but we attribute that to a strong economy. Circulation has been broken out so members can see the increased use of the digital collection. Another area that is on the rise is meeting and study room usage. When asked about the decrease at Ronning Fick shared that customers want study rooms and Ronning does not have them. Fick shared numbers that she shared with the Mayor on meeting/study room use: in 2016, use was 8,000 and 2018 increased to 13,000. Computer use had been declining but now is leveling off. There is a decrease in Wi-Fi use which may be due to how the antennas pick-up users.
5. Library Director and staff reports.  
SRP – Fick gave the Summer Reading Program a thumbs up, kickoff was wonderful, this year's format better than last year, good to see families coming in to get started. Pederson shared a quote from a school librarian "the more you read the better the bead." Having partners in the schools helps with promotion. Last year 1,929 kids registered; at the end of June 2019, we had 2,384 registered. We have 700 registered teens up from 580 last year. We have 400 registered adults. Finishers' party at Oak View Branch will be the evening of Thursday, August 8.  
Reading Bridge is in its 19<sup>th</sup> year, 20 kids were in the first program and this year we have 750. It began at Downtown but now there is a program at every branch including all small locations. Barb Wigg says there is a bubble of excitement and enthusiasm this year. An unregistered daycare

showed up at Garretson the first day and they were able to add them. Fick observed at Downtown and saw more parents helping to select materials.

Deb Fallows, Atlantic writer and author of Our Towns will be in town next week to interview Dan Neeves and James Borchert and film with HBO a documentary about the book she and her husband wrote. Tom Hanks tweeted he might move to Sioux Falls after reading this book. They want to highlight libraries and are interested in service to immigrants and the Native American population. They will be filming Reading Bridge at Oak View.

Staff updates include the promotion of Krystal Pederson to Senior Librarian. We will be interviewing for Prairie West Branch Librarian on July 11.

2020 budget – Budget request is flat for next year: all of the budget increase is for staffing, with some additional in part-time for cleaning. The operating request is for \$7.9 million - a 3.5% increase. Jodi shared the Budget video that will be presented at the Budget hearing for the joint meeting of the City/County on August 27. Staffing levels for the library have increased from 62 in 2005 to 63 currently; at the same time, circulation has risen from 1.5 to 2.5 million and we opened the Prairie West Branch. During this time, cataloging and processing were outsourced and we installed RFID tags, self-check machines, and the Automated Materials Handling units.

6. Board Reports
  - a. By-Law Committee presentation of amendments for approval at September 2019 meeting. Passage of the By-Law amendments requires at least four votes of approval.
7. Public Input. (There was no public input.)
8. Unfinished Business. (There was no unfinished business.)
9. New Business.
  - a. Holiday Hours: Motion by Hartzler and second by Rosenthal to approve the 2020 Library Holidays and Closures. Motion carried.
  - b. Election of officers: Hartzler nominated Beddow for Chair. Motion by Hartzler and second by Rosenthal to elect Beddow as Chair. Motion carried. Rosenthal nominated Hartzler for Vice-Chair. Motion by Rosenthal and second by Beddow to elect Hartzler as Vice-Chair. Motion carried.
10. Other.
11. The next regular meeting will be on Wednesday, September 11, 2019 at 4:30 PM at the Downtown Library.
12. Adjournment. The meeting was adjourned at 5:40 P.M.

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Monique Christensen  
Library Staff

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Date Approved

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Jodi Fick  
Board Secretary