

MINUTES OF BOARD OF TRUSTEES MEETING

Siouxland Libraries

Downtown Library

Wednesday, March 11, 2020 – 4:30 p.m.

1. Roll Call and declaration of quorum. The meeting was called to order at 4:33 PM by Beddow. Members present: Jean Beddow, Anne Land, Joel Rosenthal and Library Director Jodi Fick. Members absent: Lorie Hogstad, Alexandra Hartzler, County Commissioner Cindy Heiberger Staff present: Monique Christensen
2. Adoption of the agenda. Motion by Rosenthal and second by Land to adopt the agenda. Motion carried.
3. Motion by Land and second by Rosenthal to approve the minutes of the January 8, 2020 meeting. Motion carried.
4. Review of financial and statistical reports. Final report for 2019 is in the packet. Fick showed a new report option for 2020. This comes straight from the City of Sioux Falls financial software system. It includes total general, total capital with some category breakdowns. Fick asked what report should be used. All agreed on the new format. Monies from 2019 that carried forward include Oak View fiber installation and the funds for the bookmobile which is expected to arrive in July. There was a question about expanded access. To provide expanded access, we need fast internet, equipment, and community/city approval when the building belongs to another entity.
5. Library Director and staff reports. Fick shared the statistical report including changes in items reported for 2020. In circulation we added a line for Siouxland items that are checked out at the Garretson School. With the school using our system and borrowing our items these checkouts are no longer happening at our Garretson Branch. In the area of meeting room use, we have broken out the use between the meeting rooms and the study rooms.
For Coronavirus we are reminding staff to use proper hygiene We are contacting any facilities we serve to verify whether they want a stop before going. We pulled toys and other manipulative items off the floors. We are updating our continuity of operations plan which was written in 2009 and updated in 2014. James, Jane, and Dan are working on updates. Our next steps would include cancelling programs, closing meeting rooms, and encouraging social distancing at the computers and in our public seating.
Limited access library cards – We've meet with the Promising Futures Fund who want to make sure kids have opportunities regardless of economic status. Their focus is on Title 1 elementary schools and middle schools. We are determining how to get all kids library cards and bring kids to the library for a visit. We envision a pilot with 1-2 schools. We met with Ann Smith with the Sioux Falls School District to brainstorm ideas. We are looking at an option for a card that allows access to limited number of books.
Staff day is the morning of Friday, May 1. We will be doing an activity on city values, what does it mean at the library and a session on innovation.
2021 Budget – we asked for 8 positions over a 3 year plan. For 2021 we asked for two to work on the two BHAGs and one outreach librarian.

One Book Siouxland – On year three of this program, it has become an established event. Programming starts at the end of March. Most readers are enjoying the book.

6. Board Reports. (There were no board reports.)
7. Public Input. (There was no public input.)
8. Unfinished Business. (There was no unfinished business.)
9. New Business.

Statement of concern form – The form has been updated and will be used with both the Library Programming Policy and the Collection Development Policy. If citizens are concerned about library materials, programs, or exhibits, they will submit this form for review of the item. Motion by Land and seconded by Rosenthal to approve the statement of concern as drafted. Motion carried
Colton hours- Proposal to change the Colton Branch Hours on Wednesdays. New hours are 3-7. Motion by Rosenthal seconded by Land to reduce the Colton hours on Wednesday by one hour effective April 1, 2020. Motion carried.

10. Other.
11. The next regular meeting will be on Wednesday, May 13 at 4:30 PM at the Garretson Branch.
12. Adjournment. The meeting was adjourned at 5:40 PM.

Monique Christensen
Library Staff

Date Approved

Jodi Fick
Board Secretary