

MINUTES

PUBLIC PARKING ADVISORY BOARD MEETING

TUESDAY, March 6, 2012

First Floor Conference Room – City Hall 224 W. 9th

Members Present: Rod Carlson, Hugh Dodson, Rich Gourley, Dan Johnson, Todd Meierhenry, Mike VonBergen

Members Absent: Dick Murphy

Others Present: Darrin Smith, Erica Beck, Matt Nelson, Dwight McElhaney, Duane Hatch, Claudia Behr, Gail Trantina and a representative from Clark Engineering

1) CALL TO ORDER

President Rod Carlson called the meeting to order at 8:03 am

2) APPROVAL OF MINUTES FOR THE MEETING OF FEBRUARY 7, 2012.

Motion: Todd Meierhenry Second : Dan Johnson Carried unanimously.

3) OLD BUSINESS

At First Avenue Ramp the DSL line for the new automated equipment has been installed. This has greatly improved the speed and efficiency of the equipment and improved service to customers.

4) NEW BUSINESS

- a) Introduction of New Board Member, Mike Von Bergen – Darrin Smith
- b) Financial Report – Duane Hatch reported very little changed from the January report. He noted that current expenses will show an increase this year due to the charges assessed to all departments to pay for the new I.T. software package over the next 3 years. Darrin Smith noted that expenses were down approximately \$44,000 from the same month last year and that even though revenue was slightly down, we started the year with \$5900.00 rather than a deficit. Darrin commented that that the decision to eliminate 3 FTE positions made a positive impact.
- c) Leased Parking Report – Claudia Behr reported a net gain of 5 spaces from February to March. She noted that we have seen and will continue to see a lot of movement in the numbers at the ramps in the next few months due to the River Ramp destruction as well as the relocation of CNA Surety.

d) River Ramp Removal and RFP –

- Erica Beck informed the board that a celebration for the River Ramp “deconstruction” is scheduled to take place on Wednesday March 21st at 4:30 p.m. on the top level of the ramp. Erica noted that the construction details are being worked out but those remaining details are mainly in the hands of the developer.
- Erica told the board that a crane will be placed on the north side of the ramp to begin removing large pieces and setting them on the bank. A portion of the trail and the old RR pedestrian bridge will be closed. It was also noted that video and stills of the destruction will be shot and available on Channel 16 and that filming the project is part of the bid specs . Site cleanup is also part of the agreement.
- Erica explained that the Ordinance for purchase of the structure is effective March 9, 2012. The land purchase agreement will follow. This agreement gives 18 months to develop the site with the City retaining ownership of the land if the criteria is not met. It was noted that it is important in the hotel industry to have the facility open for business prior to tourist season in 2013.
- Although the west side bank component has not generated much interest yet, there are plans and budget to continue with the River Greenway improvements this construction season.

5) OTHER BUSINESS

Todd Meierhenry suggested looking into some technology based information sites to help customers with navigating downtown parking. Darrin told the board that his office has been working on customer service improvements over the past several months and will be ready to announce some of the changes sometime in the next few months.

6) ADJOURNMENT

Motion by Todd Meierhenry to adjourn , seconded by Hugh Dodson .
The meeting adjourned at 8:34 a.m.

