

## MINUTES

### PUBLIC PARKING ADVISORY BOARD MEETING

TUESDAY May 14, 2013 8:00 AM

Library Conference Room – 200 N. Dakota Avenue

**Members Present:** Todd Meierhenry, President; Richard Gourley Vice-President; Dan Johnson, Secretary; Hugh Dodson; and Mike Von Bergen.

**Others Present:** Darrin Smith, Jason Dennison, Matt Nelson, Duane Hatch, Claudia Behr, and Gail Trantina.

#### 1. CALL TO ORDER

President Todd Meierhenry called the meeting to order at 8:02 a.m.

#### 2. APPROVAL OF MINUTES FOR MEETING OF APRIL 2, 2013

Upon motion by Carlson, seconded by Von Bergen, the minutes of the April 2, 2013 meeting approved as sent. Carried unanimously.

#### 3. NEW BUSINESS

##### **Financial Report** – Duane Hatch

Added \$120,000 to cash over the last 2 months. Revenues were higher in March due to some quarterly billing, but still lower than March 2012. Revenues were down again in April.

Meierhenry asked about plans for allocating cash reserves and the possibility of paying down the next ramp that will be built. Discussion followed. Matt stated that funds will be requested in the 2014 budget for ramp design with plans to construct a new ramp beginning in 2015.

##### **Leased Parking Report** – Claudia Behr

Claudia reported very little change from April to May. USPS chose not to renew their lease but there is another tenant for the viaduct lot. Matt also told the board that 40 on-street meters north of the USPS building would possibly be converted to leased spaces in the future since they generate very little revenue as metered spots. Discussion followed regarding parking demands and where the need may be greatest in the future.

##### **Philips Avenue Redevelopment RFP Update** – Darrin Smith

Darrin told the board that a proposal was submitted but there were several significant concerns  
1) How will the on-site staging impact Phillips Ave and Pavilion ramp? 2) Do we really have the option to purchase the Sushi Masa building? 3) Price. We are asking \$500,000 + \$5,000/space. The developer has asked for more time to get information from their architect and engineer to determine true costs.

**Parking Shop Relocation – Matt Nelson**

The maintenance shop will possibly be relocating to a building at 217 N Minnesota. We have made a tentative offer of \$225,000. In June we will request CIP funds approval from the Council. If everything is approved, we will close in July and move in the shop by mid-summer. The new building has ample operating space and storage space with room for future growth.

**PAL Update/Parking Refresh– Matt Nelson**

We are planning an open house event with a press conference on May 30<sup>th</sup>. The displays at the open house will include: Renderings for the new shop, vehicle and uniform updates, new mobile and desk-top site demonstration, parking meters demonstration, the electric car charging station at Block 11 ramp, promotional rate information for 8<sup>th</sup> and Dakota ramp.

A suggestion was made to distribute the website address on business cards to the downtown businesses to give to their customers. Other improvements in 2013 will include the capability of on-line payments and leasing as well as installation of a centralized pay station for Pavilion ramp.

**OTHER BUSINESS**

Darrin Smith and Jason Dennison presented some information about a recent public survey which showed that a percentage of Sioux Falls citizens believe that in downtown, parking is a problem and that downtown is unsafe. Statistics show that downtown Sioux Falls is one of the safest in the United States and the overall lease rate of public parking is about 73%. DTFS and the City of Sioux Falls plan to implement a communication plan in response to the results of the survey.

**ADJOURNMENT** Upon motion by Carlson and a second by Johnson, the meeting adjourned at 8:44 a.m.

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**Dan Johnson, Secretary**