

## MINUTES

### PUBLIC PARKING ADVISORY BOARD MEETING

TUESDAY, May 6, 2014 8:00 AM

ECONOMIC DEVELOPMENT CONFERENCE ROOM, 100 S. DAKOTA AVE

**Members Present:** Rod Carlson, Hugh Dodson, Richard Gourley, Dan Johnson,  
Mike Von Bergen

**Others Present:** Briene Maner DTSF, Jennifer Whitlock, Claudia Behr, Gail Trantina

- 1) **CALL TO ORDER** – Secretary Dan Johnson called the meeting to order at 8:07
- 2) **APPROVAL OF MINUTES FOR THE MEETING OF AUGUST 2, 2011** – Motion and second to approve minutes as sent.
- 3) **OLD BUSINESS** – None
- 4) **NEW BUSINESS**
  - a) Financial Report – Matt Nelson reviewed the financial report prepared by Duane Hatch. He noted that meter and citation revenue were down, leased revenue up and projected to continue to rise.  
*Vice-President Gourley arrived and Johnson relinquished the chair*
  - b) Leased Parking Report – Claudia Behr reported leased parking occupancy down slightly but projected to rise back to around 79% this summer.
  - c) Phillips Avenue Redevelopment RFP Update – Matt reported no new developments but continued interest in purchasing the property.
  - d) Downtown Parking and Redevelopment – Matt Nelson reported that Community Development/Public Parking continue to receive inquiries about developing various lots. He noted that we will continue to keep a balance between parking needs and new development. He noted inquiries have been very preliminary.
  - e) Parking Software Demonstration– Matt Nelson demonstrated the new Parking software *T2 Systems FLEX*.
  - f) Walker Parking Study Update – Matt Nelson told the board that we should receive an initial report from Walker at the end of this month. The report will include recommendations for site locations, number of spaces needed, cost estimates. Once the report is received from Walker Parking, a committee will be formed to review the report findings. Recommendations will be made and brought before this board for review.
- 5) **OTHER BUSINESS** – Briene Maner spoke on behalf of the Downtown Merchant's Board regarding parking validations, suggestions for improving signage, and other ideas to educate and incentivize shoppers in downtown.
- 6) **ADJOURNMENT** – Upon motion and second, meeting adjourned at 8:37 a.m.

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Board Approval