

MINUTES

PUBLIC PARKING ADVISORY BOARD MEETING

TUESDAY, June 3, 2014 8:00 AM

ECONOMIC DEVELOPMENT CONFERENCE ROOM, 100 S. DAKOTA AVE

Members Present: Rod Carlson, Hugh Dodson, Richard Gourley, Dan Johnson, Todd Meierhenry, Nancy Savage, Mike Von Bergen

Others Present: Briene Maner DTSF, Erik Muckey, Jennifer Whitlock, Claudia Behr, Gail Trantina

- 1) **CALL TO ORDER** – President Meierhenry called the meeting to order at 8:07
- 2) **APPROVAL OF MINUTES FOR THE MEETING OF May 6, 2014** – Motion and second to approve minutes as sent.
- 3) **OLD BUSINESS** – None
- 4) **NEW BUSINESS**
 - a) Financial Report - Duane reported April revenue up \$10,000 over last year, and expenses fairly steady. The report shows a gain of \$75,000 this months and \$240,000 for the year.
 - b) Leased Parking Report – Claudia Behr reported the overall leased parking occupancy at 80% with the greatest availability in the “outlying” areas.
 - c) Phillips Avenue Redevelopment RFP Update – Darrin told the board there will be a meeting with Lloyd/Dunham in the next few weeks. Nancy inquired about other plans for the site and was invited to contact the Economic Development regarding previous studies of development options for the site.
 - d) Future Planning– Matt Nelson told the board that parking ramp new construction has been moved to the 2016 budget. This is based on current occupancy rates and will give additional time to plan while meeting the parking needs, based on current demand. He also noted that Public Parking is sensitive to pricing as it relates to development and will continue to review the need to increase rates and citation fees in the future. Matt introduced Erik Muckey, an intern, who will be working on budget projections for future growth. Eric will also research sales tax as it relates to parking meters and leased parking.
 - e) Signage – Janelle told the board that we are continuing to move forward with changing the Public Parking signage and making our branding consistent. The goal is to have all the signage updated/replaced in the lots and ramps by fall.
- 5) **OTHER BUSINESS** – Briene Maner spoke at the request of a downtown resident regarding the possibility of adding a short-term parking option for downtown residents who need to load and unload items from their vehicles parked in the ramp.
- 6) **ADJOURNMENT** – Upon motion and second, meeting adjourned at 8:55 a.m.

Board Approval