

MINUTES
PUBLIC PARKING ADVISORY BOARD MEETING
TUESDAY, May 3, 2016 8:00 AM
ECONOMIC DEVELOPMENT CONFERENCE ROOM, 100 S. DAKOTA AVE

Members Present: Hugh Dodson, Todd Meierhenry, Nancy Savage, Jen Schaefer, Mike Von Bergen

Others Present: Darrin Smith, Matt Nelson, Jennifer Whitlock, Gail Trantina, Joe Batcheller

1) CALL TO ORDER

The meeting was called to order at 8:06 by Hugh Dodson

2) APPROVAL OF MINUTES FOR THE MEETING OF March 1, 2016

The minutes were unanimously approved

3) OLD BUSINESS

None

4) NEW BUSINESS

a) Financial Report – Jennifer Whitlock

- Statement of Operations @ 25% of budget year complete shows revenue exceeding and expenses below budget.
- Lot and meter revenue show 7% increase from 2015 and meter revenue shows 40% increase.
- Total overall citation revenue shows an increase
- Total Operating expenses are \$167,189 below budget
- Cash ending balance \$4,381,000

b) Leased Parking Report – Matt Nelson

- System-wide at about 91% occupancy
- The system is very full and all indications is that the trend will continue

c) Carnegie Lot Improvements

- Able to make dollars more efficient by combining lot improvement project with the Main Avenue Diet project.
- Milling and overlay on the lot are to begin next week, trees and plants will be the last step
- Total time on portion of project impacting the Carnegie lot will be 65 working days.

d) 2016 Rate Increase Implementation – Matt Nelson

- We have had very little negative feedback since Council approved in January
- The new rates will take place for July 2016
- Rate change stuffers will be mailed with April invoices and statements

e) Ramp Update – Matt Nelson

- There is a lot of pressure to add parking to support growth of downtown
- With the original proposal falling through we will go through the competitive process to find experienced private partner(s)
- Will not repeat RFP as before - we want partners who understand competitive bid process municipalities use
- Will request concepts rather than detailed renderings
- Very unlikely we will be able to break ground in 2016

5) OTHER BUSINESS

Darrin Smith accepted position as CEO of the Washington Pavilion and will be leaving his position as Director of Community Development at the end of May 2016.

6) ADJOURNMENT

The meeting was adjourned at 9:00 a.m.

Board Approval