

MINUTES
PUBLIC PARKING ADVISORY BOARD MEETING
CITY HALL THIRD FLOOR, SOUTH CONFERENCE ROOM
TUESDAY, May 3rd, 2022 – 8:00 AM

Members Present

Dave Bangasser, Mae Pochop, Bobbi Andera, Greg LaFollette, Gene McGowan

Others Present

Matt Nelson, Eric Langle, Sean Pritchett, Sam Stanforth, Joe Batcheller

Call to Order

Meeting called to order at 8:02AM by Dave Bangasser

Reporting

1. **Financial Report** – Sam Stanforth, Finance Department, presented the Statement of Operations, Balance Sheet, and Statement of Cash Flows from March of 2022 to the board and others present. The year-end number of 2021 were also presented to the board.
2. **Leased Parking Occupancy Report** - Matt Nelson provided an update on the occupancy numbers of all ramps and open lots. At the time of the meeting, total occupancy was at 67% of all spaces occupied. Approximately 50 new spaces have been leased by customers since February. These additions were spread evenly around the downtown area.

Old Business

1. **Extended Length Vehicles and Phillips Ave.** – After discussion with the traffic department, they would not be opposed to adding a rear line to show where a vehicle would be in violation if they were out onto the street. The board was informed that the Attorney's office was working to finalize language involved with any new ordinance before they could formally approve it be sent to City Council. This would hope to be accomplished before the next meeting in August.
2. **Parking Lot Surplus Update** – Matt Nelson provided the board with an update on the closing of the sale of the lot located at 400 S 1st Ave. The deal is expected to close in August of 2022, customers can continue to lease up until that time.
3. **Library Lot Meter Adjustments** – Parking meters at the downtown library were replaced with 2 hour time zone signs accompanied with 15 minute spaces for quick drop-offs. The overall feedback has been positive from both the library staff and customers.

New Business

1. **Prior Year Fiscal Review** – The 2021 numbers were presented earlier in the meeting. The board was asked if they had any more questions or concerns relating to the report, they did not.
2. **Budget Initiatives and Proposals** – Matt Nelson presented various potential upgrades including new parking meters, upgraded payment options, and upgraded and expanded License Plate Recognition (LPR) usage. The current smart meters in use are using aged technology and improving them would not only provide a benefit to the patrol but also the customers to make payments smoother and less communication errors between meters and other devices. The board was also presented with Text2Park, a new payment option that the Department is looking into.

3. **Parking Ramp Settlement (Village on the River Ramp)** – Expenses for the settlement were paid out of the City's liability fund. Going forward, the City will look into further development at the site.

Public Input - None

Adjournment

Meeting adjourned 8:55 a.m.

NEXT MEETING DATE: TUESDAY May 3rd, 2022 8:00am

/ / 2021

Board Approval