



PUBLIC TRANSIT ADVISORY BOARD
Advisory committee to the Mayor on public transit issues
Meeting Minutes
for the meeting on September 26, 2016

Members present:	Staff present:
Erik Gaikowski	Dennis Erckfritz, Operations Manager
Cherie Gerry	Amber Gibson, Planner II, SECOG
Brett Glirbas	Randy Hartman, Assistant GM
Philip Jacobson	Tierza Lanham, Paratransit Manager
Greg Johnson	Eric Meyerson, General Manager
Megan Myers (left at 5:08pm)	Sam Trebilcock, Transportation Planner
Jerri Reed	Ryan Weisenbach, Maintenance Manager
Public in attendance:	
Kay Gollesch	
Mike Lynch	
Chad Powell	

Call to order

With a quorum present, Erik Gaikowski, Chair, called the Public Transit Advisory Board (PTAB) meeting to order at 3:45 p.m. and made introductory comments.

1. Meeting Procedures

Erik Gaikowski reviewed the meeting procedures.

2. Approval of Agenda

Brett Glirbas made a motion to approve the September 26, 2016, PTAB agenda. Megan Myers seconded the motion. The motion passed unanimously.

3. Approval of August 22, 2016, PTAB Meeting Minutes

Greg Johnson made a motion to approve the August 22, 2016, PTAB meeting minutes. Philip Jacobson seconded the motion. The motion passed unanimously.

4. Public input on non-agenda items:

There was no public input.

5. New Business:

a. Coordinated Plan Annual Progress Report

Amber Gibson stated that the purpose of the Coordinated Plan Annual Progress Report is to provide a report on the coordination efforts of MPO staff, transportation providers and human services agencies to address the priorities identified in the Coordinated Plan. Amber reviewed some of the activities that addressed the Coordinated Plan priorities. This item was informational only.

6. Old Business:

a. Transit Development Plan

Sam Trebilcock reviewed the updated Transit Development Plan including public involvement efforts, challenges, proposed route changes, and the transit fund forecast. Brett Glirbas suggested that a penalty and reward system be considered for paratransit riders. Greg Johnson made a motion to approve the Transit Development Plan and Megan Myers seconded the motion. The motion passed unanimously. Megan Myers departed the meeting at this time.

b. CCTS Pilot Project Update

Sam Trebilcock stated that the CCTS pilot project has been operating for a couple of months and that things are going well and that CCTS is seeking out additional opportunities to provide transportation services in the community. This item was informational only.

7. Reports:

a. August Operations Report

Eric Meyerson reviewed the August Operations Reports. Eric stated that fixed-route ridership was up 11.46% and paratransit ridership was down 3.14%, compared to August 2015. This item was informational only.

8. Other Business:

- a.** Sam Trebilcock stated that this was Greg Johnson's last meeting and that Mike Lynch has been appointed to replace Greg on the Board. Sam thanked Greg for his service on PTAB and Erik Gaikowski echoed the sentiment.

9. Adjournment:

Greg Johnson made a motion to adjourn the meeting and Jerri Reed seconded the motion. The meeting was adjourned at 5:15 p.m.