

PUBLIC TRANSIT ADVISORY BOARD  
IN-PERSON AND VIRTUAL MEETING  
MONDAY, JUNE 27, 2022  
3:30 PM

Staff Liaison:

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MEETING ASSISTANCE: UPON REQUEST, ACCOMMODATIONS FOR MEETINGS WILL BE PROVIDED FOR PERSONS WITH DISABILITIES. PLEASE CONTACT THE HUMAN RELATIONS OFFICE, FIRST FLOOR, CITY HALL, 224 WEST 9<sup>TH</sup> STREET, SIOUX FALLS, SD AT 367-8745 (VOICE) OR 367-7039 (TDD) 48 HOURS IN ADVANCE OF THE MEETING.

*Public Transit Advisory Board Member Participants: Allen Svennes, Erik Nelson, Brett Glirbas, Manny Gutierrez, Bailey Abbott*

*Public Transit Advisory Board Members absent: Sean Garney, Mike Lynch*

*Staff Participants: Sam Trebilcock, Jim Feeney, Robert Speeks, Karla Resendiz, , Pam Jump, Bren Schweitzer, Glenn Wright*

*Public Participants: Phyllis Arends, Pattie Marose*

## **Minutes**

Facilitator: Allen Svennes, Chair

Call to Order and Quorum Determination: Allen Svennes, Chair called the meeting to order at 3:31pm and welcomed all participants. Member participants represented a quorum.

- 1. Meeting Procedures:** Sam Trebilcock read the meeting procedures for the PTAB informational meeting.
- 2. Approval of Agenda:** *A motion was made by Brett Glirbas and a second by Manny Gutierrez to approve the June 2022 PTAB Agenda. Motion passed.*
- 3. PTAB Meeting Minutes:** *A motion was made by Manny Gutierrez and a second by Brett Glirbas to approve the April 2022 PTAB Minutes and May Informational Meeting notes. The motion passed unanimously.*

#### **4. Public input on non-agenda items:**

- a. Pattie M. indicated that she attended the meeting to learn more about how SAM operates. More specifically, she is the parent of a young adult who requires paratransit services and then must live in an area that provides paratransit services which limits her ability for housing because of limited services. .

#### **Unfinished Business**

#### **5. Free Transit Rides for Youth**

*A motion was made by Manny Gutierrez and a second by Brett Glirbas to open the public hearing.*

Brett suggested edits to the verbiage of the ordinance in order to clarify the age requirements. Ages ten and under accompanied with an adult will be free. School ID or Freedom Pass is also required. Conversation and consideration for those students who were 21 or under that qualified through special education services will also be included.

*A motion was made by Brett Glirbas and a second by Manny Gutierrez to open the floor for board action and comment.*

Melanie Bliss had provided a letter of support for the consideration of free transit rides for youth.

Brett questioned what revenue loss would be with implementing this ordinance. Sam clarified that it would likely be less than 10% and paratransit would be the most affected.

*Brett Glirbas made a motion to table the item second by Bailey Abbott.*

Aye – Brett Glirbas and Bailey Abbott

Nay – Erik Nelson, Manny Gutierrez, and Allen Svenes

*Motion failed*

*Motion by Manny, second by Erik to approve the ordinance for free youth transit rides.*

Roll call vote to approve free youth transit rides ordinance

Aye – Erik Nelson, Manny Gutierrez, Allen Svenes, and Bailey Abbott

Nay – Brett Glirbas

*Motion passed.* This ordinance consideration will be brought before the city council.

#### **6. Transit Development Plan – Survey and Stakeholder Meetings**

Surveys have been created and printed. There are three separate surveys. One survey is targeted for paratransit, one for fixed transit riders, and the last survey for the general public that may not currently use transit. The survey is aimed to engage the public about the future of transit. Routes that have the highest ridership will remain. Routes with the

least amount of ridership will be reviewed and considered under the On-Demand system. Results from the transit survey will be reviewed at the next PTAB meeting.

## **7. Mobile Ticketing RFP – Updates**

The request that started in May to engage vendors to submit a proposal for mobile ticketing will be awarded on July 8th. Mobile ticketing allows for efficiency, convenience and opportunities for purchasing, gifting and fare-capping. The goal of these efforts is to provide equitable transit to residents regardless of their resources.

## **8. Driver Recruitment Update** (Informational) No major staff changes since August 16, 2021. Recruitment efforts remain the same.

## **New Business**

### **9. Election of PTAB Officers.**

*A motion was made by Manny Gutierrez and a second by Brett Glirbas to switch board chairs to Erik Nelson as chair and Allen Svennes as vice chair, respectively.*

Aye – Erik Nelson, Brett Glirbas, Manny Gutierrez, Allen Svennes, and Bailey Abbott

Nay – none. *Motion passed.*

### **10, Annual Report of PTAB** (Informational). Bren S. provided new and accurate charts from the 2021 Annual Report. The focus is to review these reports and identify possible opportunities to increase ridership and find efficiencies. Moving forward, routes that can be updated to better serve Sioux Falls is the goal. A majority of paratransit rides have been given by a third party transit provider (CCTS) and accounts for decreases in para transit ridership the past five years. Overall, SAM ridership trends mirror national statistics.

### **11. Title VI Update** (Informational). This Title VI report must be reviewed and updated every three years and submitted to FTA. SAM is required to show that services are fair and equitable. This report supports the City of Sioux Falls/Sioux Area Metro's compliance in meeting the civil rights regulations. *Motion to approve Brett Glirbas and second by Manny Gutierrez. Motion passed.*

### **12. May 2022 Operations Report** (Informational) April's fixed-route ridership is down 4% compared to 2021 and 99% of rides were completed on time. Fixed route transit received one complaint.

### **13. Annual Audit** was completed by Eide Bailly for the Sioux Area Metro system. The audit is included as part of city wide audit. The audit review found no major violations. Limited oversight is the standard finding and is being addressed by SAM.

**Announcements:** Next PTAB meeting: July 29, 2022 with both in-person and virtual options.

Adjournment at 4:54

*Minutes prepared by Karla Resendiz*