

PUBLIC TRANSIT ADVISORY BOARD  
IN-PERSON AND VIRTUAL MEETING  
MONDAY, August 29, 2022  
3:30 PM

Staff Liaison:

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MEETING ASSISTANCE: UPON REQUEST, ACCOMMODATIONS FOR MEETINGS WILL BE PROVIDED FOR PERSONS WITH DISABILITIES. PLEASE CONTACT THE HUMAN RELATIONS OFFICE, FIRST FLOOR, CITY HALL, 224 WEST 9<sup>TH</sup> STREET, SIOUX FALLS, SD AT 367-8745 (VOICE) OR 367-7039 (TDD) 48 HOURS IN ADVANCE OF THE MEETING.

*Public Transit Advisory Board Member Participants: Allen Svennes, Erik Nelson, Brett Glirbas, Manny Gutierrez, Mike Lynch,*

*Public Transit Advisory Board Members absent: Bailey Abbott, Sean Garney*

*Staff Participants: Sam Trebilcock, Jim Feeney, Robert Speeks, Karla Resendiz, Pam Jump, Bren Schweitzer, Glenn Wright, Kevin Hanson*

*Public Participants: Joni Tschetter, Pattie Mayrose, Phyllis Arends, Noel Schaeffer, Trevor Mitchell, Derek Smith*

### **Minutes**

Facilitator: Erik Nelson, Chair

Call to Order and Quorum Determination: Erik Nelson, Chair called the meeting to order at 3:31pm and welcomed all participants. Member participants represented a quorum.

- 1. Meeting Procedures:** Sam Trebilcock read the meeting procedures for the PTAB informational meeting.
- 2. Approval of Agenda:** *A motion was made by Brett Glirbas and a second by Allen Svennes to approve the August 2022 PTAB Agenda. Motion passed.*
- 3. PTAB Meeting Minutes:** *A motion was made by Mike Lynch and a second by Allen Svennes to approve the July 2022 PTAB Minutes. The motion passed.*
- 4. Public input on non-agenda items:** None.

## **Unfinished Business**

### **5. Free Transit Rides for Youth**

There will be a news conference held Thursday, Sept. 1, 2022, 9:00 AM, Roosevelt School location with Mayor TenHaken to promote, educate and encourage the opportunity for free youth transportation on SAM. This will include the collaboration efforts with the SFSD, COSF, and SAM. There will be a transit bus on location.

### **6. Transit Development Plan – Survey and Stakeholder Meetings (Informational)**

Six Stakeholder meetings were held for the community as well as the SAM employees. There was good public engagement. Bren and Sam also presented the presentations TO PTAB and those attending. This generated additional conversation and discussion on the proposed concept of the updated fixed routes and hybrid On-Demand system. It would include a phased approach, with the goal of a late fall start date for Saturday hybrid implementation. We continue to work with Pantonium on logistics and execution.

### **7. Automatic Passenger Counter (APC) – (Informational) Updates:** Robert updated PTAB on the installation process that is about complete for the additional 16 units, which are in addition to the four that have currently been on a trial basis. Total APC units is 20 on the fixed-route buses. It was explained that the data available from these will allow for passenger/location tracking to better analyze route efficiencies and demand. Current ridership numbers are most likely under reported, as noted with the results of the four APC units being used now.

### **8. 2023 Transit Budget Presentation (Informational)** The Transit budget was presented to the City Council on August 16<sup>th</sup>, engaging the members on building the future of transit and the 'Remaking Transit' presentation, which included the information stated above on restructuring the fixed routes and implementing a complementary on-demand system. Much of this hybrid concept has been the work of the Transit Core Team and City and SAM staff. It was explained that the Transit Development Plan is currently being updated to include the details of this restructuring. With the additional city funding request, it is projected to keep transit sustainable for the future.

### **9. Expiring PTAB member terms:** (Informational) Chair Erik Nelson introduced the two PTAB members that have expiring terms this year. He thanked them for their exceptional service to the board. Brett Glirbas' term is up with this August meeting; Bylaws allow him to continue for up to four more months or until a new PTAB member is available. The name of Joni Tschetter has been presented and approved by Mayor TenHaken and will now go to the City Council for approval. A resolution confirming Joni's approval as a PTAB member will not be effective until the October meeting. Mike Lynch was also recognized, with his term expiring with the November

meeting. The process for Mike's replacement position is being worked on. There is no December meeting, therefore, a January appointment is likely.

## **10. New Business**

**11. July 2022 Operations Report** (Informational) Robert Speeks reviewed that the fixed-route ridership is down for July, most likely due to the reduced Saturday hours. The cost per ride on both fixed-route and paratransit appear to be high, however, there were exceptionally more expenses in July to skew this number. The average cost per ride to date is consistent.

**12. SAM Facility Site Selection RFP** (Informational) – This project has just been awarded to TSP after the RFP process. The scope of work includes finding the best location for the future building site for the SAM facility, which could include the current site. This will also include cost projections and must meet the federal regulations of Environmental Justice, and NEPA analysis. Funding mechanisms would include federal grants and local bonds.

**13. Early Voting** (Informational) – Erik reminded us to advertise and offer free rides to early voting at the Court House. This will include free day passes for early voters on fixed-routes 6 & 8, as well as paratransit rides to the early voting location.

**14. Announcements:** Next PTAB meeting: September 26, 2022 with both in-person and virtual options. In-person attendance is encouraged.

**15.** Adjournment at 4:49 PM. *Motion Brett Glirbas and Second by Allen Svennes*

*Minutes prepared by Bren Schweitzer*