



PUBLIC TRANSIT ADVISORY BOARD

DRAFT

PUBLIC TRANSIT ADVISORY BOARD

Advisory committee to the Mayor on public transit issues

Meeting Agenda

April 15, 2020

10:00 am

Meeting to be Held Via Teleconference

- Dial-in Info:** +1-605-367-8898
- Participant Code:** 173-5061
- Mobile AutoDial:**
- VoIP:** voip://+16053678898;1735061#
- iOS Devices:** +1-605-367-8898,1735061 and press #
- Other Devices:** +1-605-367-8898x1735061#

Members Present:	Staff present:
Brett Glirbas	Randy Hartman, General Manager
Jeri Reed	Jim Feeney, SECOG/MPO
Jason Van Engen	Tierza Lanham, Paratransit Manger
Sean Garney	Robert Speeks, Assistant General Manager
Allen Svennes	Sam Trebilcock, Senior Planner
Erik Nelson	Shawna Goldammer, Planning Proj. Coord.
Mike Lynch	Ryan Weisenbach, Maintenance Manager
Citizens in attendance	Jeff Eckhoff, Director of Planning and Development Services
Kay Gollesch, Bailey Abbott, Kim Hansen	Sharla Svennes, City Attorney's Office

Call to order: Facilitator: Brett Glirbas, Chair
Brett Glirbas called the meeting to order at 10:04 am and welcomed all in attendance.



1. Meeting Procedures: Sam Trebilcock read the meeting procedures into the record. Due to the meeting being held by teleconference, the meeting procedures were modified as indicated below:

Chairman shall announce the following

- I call this special teleconference meeting of the Public Transit Advisory Board to order. Good morning and welcome. Staff will now explain how this meeting will proceed.

Then staff will read the following information:

- This teleconference procedure will be as follows:
 - We ask that if you can, please mute you phone until you speak.
 - Only one person can speak at a time. Please refrain from speaking until you have been recognized.
 - We will be calling roll for the PTAB members and they will respond by stating here.
 - We will be calling roll for staff members and they will respond by stating here.
 - We will then ask for members of the public to state their names, and staff will acknowledged by repeating the name, and stating here.

Board Action and Agenda Items: Staff state their name and present information regarding the agenda item. When finished, staff will ask for questions from the board. As the board members ask questions, begin with their name. When motions are made, please state your last name after the motion. All votes will be a roll call vote. When your last name is called, vote clearly by stating Yes or No.

Public input on the one agenda item will be taken after the board's discussion. After staff's presentation and questions from board members, public input will be received. We ask that anyone addressing the Board, other than staff, wait to be recognized by the chair and identify themselves for the record. At the conclusion of public input, further discussion on the item will be limited to board members.

- When speaking, begin my stating your name.

Public input on non-agenda items will be taken at the end of the meeting. When speaking, begin my stating your name.

- We thank you for your cooperation.

Roll Call of Public Transit Advisory Board: All Member Present (PTAB member Sean Garney joined the meeting at approximately 10:20am).

Roll Call of Staff: Staff present as noted above.



Roll Call for Public: Names of persons whom provided their names for the record are: Kay Gollesch, Bailey Abbott, Kim Hansen.

Roll Call for Staff: Names of staff whom provided their names for the record are: Randy Hartman, Jim Feeney, Robert Speeks, Sam Trebilcock, Shawna Goldammer, Ryan Weisenbach, Jeff Eckhoff, Sharla Svenes and Tierza Lanham.

2. Approval of Agenda (*Board Action Required*) A motion was made by Jeri Reed and a second by Mike Lynch to approve the April 15, 2020 teleconference PTAB agenda. 6 yes - 0 noes. The motion passed unanimously.

3. Temporary Reduction in Service as a response to COVID-19 Sam Trebilcock explained the resolution to reduce service. The primary three reasons for the service reduction are in response to the COVID-19 response are 1. Ridership as significantly declined both on Fixed Route and Paratransit. 2. The number of employee drivers is down, many are in the vulnerable population as declared by Governor Noem. 3. To reduce the spread of COVID-19 by protecting the riders and the drivers. The resolution has been drafted in two forms. The first was to reduce service to the Saturday Service areas, with hourly headways and no evening service. Paratransit would remain primarily the same, without evening service.

Because things are moving quickly, the resolution had been updated to provide for a phase 3 operation and reducing service by suspending service on routes 1, 2, 5, 9, 11, and 19 through May 8th. The recommendation resolution would go forward to the City Council at tonight's (April 15, 2020) meeting.

Mr. Glirbas stated that Omaha is offering free rides and allowing people to board through the back door. Randy Hartman responded by stating the seats by the drivers are roped off, and the number of passengers is limited on the bus. Mr. Glirbas asked how many drivers are needed for SAM service. Sam Trebilcock explained that balancing the available workforce/drivers, and providing service to those needing it for essential rides. SAM has worked out a phased approach to the service reduction on the fixed route part of the system. Erik Nelson asked for clarification of the shelter in place order. Sam then explained the phase three recommendation that was e-mail to the board member this morning (April 15, 2020). The May 8th date corresponded to the Mayor's proposal. Sam then explained that phase 4 would be suspending all service on the fixed route system. Recognizing that 350 essential trips are too many for utilizing strictly an on demand system.

The board then asked staff for weekly updates regarding ridership and drivers. Staff agreed to provide a weekly update via e-mail on Fridays.

Sean Garney (who had joined the meeting) asked about personal protective equipment (PPE) provided to the drivers. Randy Hartman explained that when the



CDC recommended masks for the drivers, they were provided. Additionally, disposable gloves are also provided to the drivers. The board then discussed partitions for the drivers. The partitions are an option, but do take about a month from order to delivery. The barriers have been discussed but have not been ordered.

Mike Lynch asked how the routes were chosen for suspension. Sam Trebilcock explained that the routes that continue service are the highest performing.

The plan to inform the public was then discussed. If adopted by the City Council, emails, posting on at the DT bus stop, a press release, posing on the website would be all provided. The board had no other suggestions for a communication platform.

Sean Garney then moved to move forward with the phase three plan. The chair asked, before a second, if public could address the item.

Sharla Svennes explained that the board of Health has the authority to make more immediate changes. Sean then asked if PTAB could recommend to the Board of Health. Ms. Svennes indicated that the Board of Health should be consulted, and that PTAB could make a recommendation to them as they meet at 4pm today.

Sam Trebilcock stated that communication with the public will be needed, and immediate changes are not part of the recommendation.

Randy Hartman indicated that changes could not be immediate, time would be needed to implement the service reductions proposed.

Public Input:

Bailey Abbott stated that getting the word out to riders is important, and inquired what methods of communication would be used. She expressed concerns that not everyone will be looking at the website. Sam Trebilcock responded that e-mails to PTAB interested parties, postings at the DT-bus and the SW center are a few methods of communications.

No other public input was taken on the agenda item

Brett Glirbas asked if the DT-Bus Depot was still open. Randy Hartman stated it was open, but limited to no more than 10 people at a time.

A motion was made by Sean Garney and a second by Erik Nelson to recommend to the City Council that the phase three resolution be adopted. A roll vote was taken 7 yes - 0 noes. The motion passed unanimously.

PTAB member Jeri Reed left the meeting at 10:50.



Before the meeting was adjourned, Eric Nelson asked if the regular meetings would continue and asked about the impact on the pilot project. Shawna Goldammer stated that the regular meeting scheduled for April 27 has been moved to the Carnegie Town Hall, but has not been canceled. The cancelation of the regular meeting will be assessed next week, but there are options such as the teleconference or the city uses WebEx for video conferencing. Sam Trebilcock stated that the pilot project has been delayed, and the vendor selection was also delayed, with no final decision made on the vendor.

Brett Glirbas asked staff if the Board could expect other additional meetings. Sam Trebilcock stated that because COVID-19 environment is changing so fast, he expects that more special meetings will be needed.

Bailey Abbott asked if remote access would be extended to the public. Shawna Goldammer explained that many innovative ways are being tested, and remote access to the public is going to be possible.

Adjournment: A motion was made by Allen Svennes and a second by Jason VanEngen to adjourn the April 15, 2020 teleconference PTAB agenda. Roll call vote 6 yes - 0 noes. The motion passed unanimously.

The meeting was adjourned at 10:57 am.

Any person not able to attend the PTAB meeting may send comments to the City's Planning and Development Services department for presentation and discussion at the PTAB meeting:

Sam Trebilcock, Senior Planner or Shawna Goldammer, Planning Projects Coordinator

City of Sioux Falls, P.O. Box 7402, Sioux Falls, SD 57117-7402

367-8890 (Ph), strebilcock@siouxfalls.org 367-8692 (Ph), sgoldammer@siouxfalls.org