

**SIOUX FALLS REMSA MINUTES  
SEPTEMBER 25, 2013**

The meeting was called to order at 12:00 P.M. by Vice Chair Hart.

Roll Call

Hart: present, Myers: present, Saakvitne: present, Wheeler: present, Olson: absent  
Others present: Daren Ketcham, Alicia Collura, Richard Miller, Jeff Helm, Jim Sideras, Mike Stuhr, Tim Rave, Scott Christensen, Mary Helen Harris, Julie Charbonneau

Approval of minutes

13-20 Motion by Myers, seconded by Saakvitne, to approve the minutes of the August 28, 2013, meeting as distributed. Vote was as follows: Hart: yes, Myers: yes, Saakvitne: yes, Wheeler: yes, Olson: absent.

Unfinished business

New business

13-21 The REMSA Medical Board has approved new and revised guidelines which were reviewed.  
Motion by Saakvitne, seconded by Myers, to adopt the following guidelines: 12 Lead EKG Policy (1.40), Abdominal Pain Guideline (1.00), Altered Mental Status Guideline (3.60), Documentation of Intubation Policy (2.50), EMS System Certification Policy (5.20), EMS System Destination Policy (1.40), EMS System Incident Investigation and Management Policy (3.20), General Guideline (1.30), Implanted Port Access Procedure (2.20), Policy for Discontinuing Resuscitation in the Field (3.20), Restraint Policy (2.20), Trauma Guideline (3.40). Vote was as follows: Hart: yes, Myers: yes, Saakvitne: yes, Wheeler: yes, Olson: absent.

Reports

Executive Secretary – Julie gave an update on the ambulance contract audit and RFP discussion. The audit was taken to the internal audit committee in August and to the City Council Informational meeting on 9/3/2013. On 9/17/ 2013, the Council supplemented the Health Department budget for an independent consultant to assist with an ambulance service request for proposal (RFP) process. We are working on a timeline for the contract process and are discussing the process with the City Purchasing Manager and City Attorney.

Medical Director – Dr. Luther is out of town. He reports that half of the guideline changes have been approved at the Medical Board and they will deal with the second half next month.

Adjournment

13-22 Motion to adjourn by Wheeler, seconded by Myers. Meeting adjourned at 12:35 P.M.

Submitted by

Approved by

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Julie Charbonneau  
Executive Director/Executive Secretary

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Chad Olson  
Chair