



PUBLIC TRANSIT ADVISORY BOARD
Advisory committee to the Mayor on public transit issues
Meeting Minutes
For the meeting on June 24, 2019

Members Present:	Staff present:
Brett Glirbas	Randy Hartman, General Manager
Philip Jacobson	Jim Feeney, SECOG
Jeri Reed	Tierza Lanham, Paratransit Manger
Allen Svennes	Robert Speeks, Assistant General Manager
Erik Nelson	Sam Trebilcock, Senior Planner
Mike Lynch	Ryan Weisenbach, Maintenance Manger
Members Absent:	Glen Wright, Operations Manger
Sean Garney	Shawna Goldammer, Planning Proj. Coor.
Citizens in attendance:	Transit Core Team
Kobi Ringling	Allie Hartzler, Innovation Coordinator
Sarah Spencer	Jason Reisdorfer, Innovation and IT Director
	Nicolos Diaz, Innovation Summer Fellow

Call to order

With a quorum present, Mike Lynch, Chair, called the Public Transit Advisory Board (PTAB) meeting to order at 3:45 p.m. and made introductory comments.

1. Meeting Procedures

Mike Lynch reviewed the meeting procedures.

2. Approval of Agenda: Shawna Goldammer requested an additional item be added to the agenda 6.b, under new business for election of officers. A motion was made by Brett Glirbas and a second by Jeri Reed to approve the June 24, 2019 PTAB agenda with the additional new business item. The motion passed unanimously.

3. Approval of April 22, 2019 PTAB Meeting Minutes

A motion was made by Allen Svennes and a second by Jeri Reed to approve the April 22, 2019 PTAB minutes as presented. The motion passed unanimously.

4. Public input on non-agenda items: No one came forward.

5. Transit Core Team Update: Jason Reisdorfer explained that the transit core team had explored prototype 1 with current transit riders. Most people interviewed did not want to transfer and had indicated they would rather have a direct route. He went on to say that prototype 2 focused on getting people from point A to point B without a transfer. The core team has had discussions with a software vendor called Pantonium. The company has had successful implementation of the program in Belleville Ontario reporting a 300 percent increase in ridership. Reisdorfer explained that in prototype 2, is similar to what the transit industry calls deviated fixed routes. In taking it out to the public, no negative feedback had been received. At this stage



of prototyping, the core team is reviewing legal aspects of the Pantonium model, and are moving forward with a pilot project. This pilot project is anticipated to run for four months. Reisdorfer then asked the board for questions or comments. Board member Nelson asked about after hour service, and Reisdorfer indicated in theory, the on-demand could operate 24-7 with services on Sundays and at night. Board member Reed inquired if Paratransit would also be included in these hours. Again Reisdorfer indicated in theory, yes. Board member Glirbas thanked Reisdorfer for including paratransit and asked if the acquisition of replacement paratransit buses should be delayed. Reisdorfer responded by saying in theory the Pantonium model uses the same/existing equipment. Board member Lynch asked if the Pantonium model would eliminate the designated stops. Reisdorfer responded that the stops would be virtual but within 3 blocks of your home. Reisdorfer explained that Bellville Ontario uses the on-demand model on nights and weekends. Lynch then asked if the Pantonium model uses a mixture of vehicles. Reisdorfer responded that under the Pantonium model, the data will help make the decision on which vehicles to use. Reisdorfer also shared his vision of utilizing not only smart phones but the 211 system or texting and kiosks for ticket purchase.

The final report of the core team's findings should be completed and presented to the Mayor about July 2, 2019. The City Council will be presented information at their July 16th informational.

6. New Business:

- A. Title VI Program:** Shawna Goldammer presented the updated Title VI program to the board. She explained that the updated program is submitted to the Federal Transit Administration every three years. Goldammer explained that the non-discrimination document has been updated to make it more current, but the methods to ensure that SAM does not discriminate remains the same. Primarily, the document has updated items such as notification posters and job titles. She then asked the Board for any questions; Brett Glirbas encouraged staff to seek out diversity on the various boards, including PTAB. Formal action was requested. Erik Nelson made the motion to approve the Title VI program. The motion was seconded by Jeri Reed. The motion passed unanimously.
- B. Election of Officers:** Sam Trebilcock explained that officers on the board should only serve in their positions for two consecutive years. Both Mike Lynch as Chair and Brett Glirbas as Vice Chair have served their two year terms. After some discussion on nominations, Erik Nelson made a motion to defer the election to the next meeting. The motion was seconded by Jeri Reed. Staff was encouraged to reach out to Sean Garney regarding service as chair. The motion passed unanimously.



7. Old Business:

A. Paratransit and Free Ride Days

Sam Trebilcock presented the following policy regarding free ride days:
Sioux Area Metro Policy on Free Ride Days (Draft) - Any Sioux Area Metro promotional free ride day that is advertised to the general public, should be free to all fixed-route and paratransit riders to ensure equal access for all people.

The board recommended the following updated policy:

Sioux Area Metro Policy on Free Ride Days (Final) Any Sioux Area Metro promotional free ride day that is advertised to the general public will be free to all fixed-route and paratransit riders to ensure equal access for all people.

8. Reports:

A. April and May 2019 Operations Reports

Randy Hartman presented both operation reports. The reports were accepted without further discussion.

B. Ridership Trends Review (Informational). Sam Trebilcock presented a report on the downward trend in ridership year to date.

9. Adjournment. Brett Glirbas made a motion to adjourn the meeting and Phil Jacobson seconded the motion. The meeting was adjourned at 4:50 pm.