

**Minutes
Siouxland Heritage Museums
Board Meeting
Thursday, February 7, 2014
Program Room, Pettigrew Home and Museums**

Present: Virgil Andersen, Marty DeWitt, Ron Helwig, Mike MacDonald, Michelle Erpenbach, Dianne Metli, Roger Terveen, Mike Mullin
Bill Hoskins, Kari Kohlhoff

Absent: Jeff Barth, Bob Kolbe, Arthur Kriens,

Virgil Andersen called the meeting to order at 11:30 AM.

Newly appointed members of the Museum Board for 2014 were introduced. Bill Hoskins introduced Kari Kohlhoff, Curator of Collections who started work in December.

The Minutes of the January Meeting were approved as read.

There was no public input offered.

Reports:

Dianne Metli, Alliance Board President, reported upon the Alliance Annual Meeting at the Pettigrew Home and Museum on January 23, 2014. The Alliance Annual Report was handed out to the Board. Mike MacDonald pitched Alliance Membership to new members of the Museum Board.

Bill Hoskins reviewed the Financial Report which was sent electronically to Museum Board Members. All 2013 Budgets ended the year in the black. Bill briefly reviewed the Museum Budgets for 2014. Bill explained the reports and budgets to the new board members.

Bill Hoskins, Museum Director presented the Director's Report for January including some highlights for the month. Highlights included:

- The opening of new exhibition "How to Be a Prairie Traveler" on January 9.
- The Murder Mystery Program at the Pettigrew January 24, 25, 31 and February 1 was a sell out for each night and was very well received by the public.
- The "Wagons West" program at the Old Courthouse Museum on January 14 was attended by 723 people.
- Attendance for January, 2014 was 4,728 up 6% from January 2013.
- The Museum Preparator position was posted on January 7 and closed on January 31. Interviews will be in February.
- The new Hallway exhibit on "Dolls" was installed by Molly and Clarissa.

Bill handed out the Annual Report for the Siouxland Heritage Museums and briefly reviewed the highlights. Michelle asked for an electronic version of the Museum by the Numbers page to share with Council. Bill encouraged Board Members to review the information and let him know if there were questions.

Virgil Andersen delivered the Report of the Museum Facilities Committee which met on February 4. The minutes of the meeting were hand out. Virgil review the findings of the committee regarding the two proposals for brokerage services from Bender Commercial and Nelson Property Consultants. Virgil stated that Nelson appeared to have put considerably more time and thought into the proposal and that although in some circumstances the fees for Bender may or may not be less the committee recommended the endorsement of Nelson Property Consultants proposal. Ron Helwig moved that the Board accept the recommendation of the Facilities Committee and recommend Nelson Property Consultants to the Minnehaha County Commission. The motion was seconded by Marty DeWitt. The motion passed unanimously. Bill shared Architect, Chis Schiltz presentation to the Facilities committee of the exterior elevations for the new building which correspond to the current floor plan and some of the interior finishes proposed for the structure.

Regular Business

Bill handed the list of Board Committees as appointed by Virgil Andersen. Dianne asked to be added to the Facilities Committee and the Chair directed that her name be added. Virgil then asked if there were any further changes to the Board Committees.

Bill handed out some possible dates for meetings of the Finance Committee and Collections Committee during the month of February.

Bill handed out and review the tentative schedule for developing the Museum Budget for 2015.

Other Business

Bill briefly reviewed some of the possible exhibits projects in the Enterprise Fund during 2014 and 2015. One on Baseball in the Black Hills for the City of Deadwood, one on the stockyards for Jim Wooster.

Mike Mullin announced that he would be unable to attend the Museum board Meeting in March because he will be in Omaha for a conference.

The meeting Adjourned at 12:28 PM.

Museum Mission: *“The Siouxland Heritage Museums is dedicated to enhancing the experience of learning for our community, its families and visitors through collections, preservation and interpretation of history”*