



Minutes
Siouxland Heritage Museums
Board Meeting
Thursday, January 5, 2017
Program Room, Pettigrew Home and Museum

Present: Museum Board; Mike MacDonald, Ron Helwig, Jeff Barth, Roger Terveen, Pat Starr, Tedd Hurt, Arthur Kriens, Allison Struck, Dianne Metli

Museum Staff; Bill Hoskins, Museum Director, Kari Kohlhoff, Curator of Collections

Board Members Absent: Del Kroon, City Vacancy (Mullin)

Guests: Keith Thompson, Virgil Andersen, Tim Schendel, Marcy Bird, Marty Davidsohn, Kari Hall,

Bill Hoskins, Museum Director called the meeting to order at 11:30 AM.

Jeff moved that the current slate of officers; Mike MacDonald, Chairman, Ron Helwig, Vice chairman and Arthur Kriens, Secretary/treasurer be re-elected for 2017. The motion was seconded by Dianne Metli. There were no other nominations. The motion was passed unanimously.

Bill Hoskins passed the gavel to Mike MacDonald.

The Minutes of the November and December Meetings of the Museum Board were approved as published.

Keith Thompson, Architect, Koch, Hazard Architects, presented the final design for the Museum Collections Storage Facility. There was discussion of the design process and options for reducing the project and if that would leave us with a viable structure which meets the minimum goals of the project. Keith said that the estimates were very conservative and that he had a project just come in 10% below his estimates. Jeff moved that the Board adopt the design as final and recommend the design to the Minnehaha County Commission and City Council. In addition that the proceeds from the land sale be used for the construction of the Museum Board adopted design. The motion was seconded by Dianne. The motion passed unanimously.

Bill Hoskins shared the obituary of Joyce Hagenbuch, Experience Works Volunteer in the Museum Store who passed away on Monday, January 2. Thank You notes from the Yankton College, The Valley Springs, American Legion, SD Game, Fish and Parks, and the Sioux Falls Chamber of Commerce in regards to programs and assistance from the Museum. Bill also shared several rental follow-up



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questionnaires.

Dianne delivered a brief report on the Siouland Heritage Museums Alliance. The next Board Meeting is January 12. The Annual Meeting is set for January 26 at the Pettigrew.

Bill Hoskins briefly reviewed the Financial Report for January, 2017. There was a brief discussion of those funds which may be available to support the Collections center project in the Museum's Endowment and Enterprise Funds.

Bill Hoskins, Museum Director delivered the Director's Report for December, 2016. Bill highlighted some of the activities of the past month:

- Staff presented 35 programs on and off site to 1,826 people.

- Staff presented 44 guided tours of the Pettigrew Home in December.

- There were 11 rental events at the Old Courthouse Museum in December for 293 people.

- Guest Book attendance in the 4th Quarter, 2016 at the Pettigrew and Old Courthouse Museums.

- Intercept survey results for visitors to the Old Courthouse Museum in December, 2016.

- The Tipi Exhibit expense report.

- Upcoming Programs including Winter Concerts, Murder Mystery and Alliance Annual Meeting.

Bill briefed the Board on the County Building Committee Meeting. The Commission directed Bob Litz County Auditor to contact Tracy Turback at the City to check on the City funds for the project. Carol Muller indicated that Sanford may wish to close in November. The Commission wants the money in the bank from the land sale before moving further. Bill reviewed the next steps under the supplemental joint cooperative agreement of November 2013.

Bill Hoskins handed out a list of Museum Board Meeting dates, times and locations.

Bill Hoskins passed around the Board Committee sign-up sheet for 2017 with a description of the Committee responsibilities.

There was a brief discussion of the timeline for budget development and the impact of the Collections Center Project on the 2018 Budget.

Bill Hoskins discussed the copier/printer at the Old Courthouse Museum. The current machine is on it's last legs. Bill has discussed the issue with Monty from IT Department in December. We have a bids for purchase and maintenance agreements on several machines vs. lease. In the past the Museum has purchased machines using Enterprise Fund dollars and the maintenance agreements have been paid for by the Operations Budget. A lease would be all in the Operations Budget. Dianne moved that the Board

authorize the purchase of a copier/printer machine not to exceed \$5,000 from the Enterprise Fund. Pat Starr seconded the motion. The motion passed unanimously.

The next Museum Board Meeting will be held on Thursday, February 2 at the Pettigrew Home and Museum in the Program Room.

The Meeting was adjourned at 12:32 PM.

Museum Mission: *“The Siouland Heritage Museums is dedicated to enhancing the experience of learning for our community, its families and visitors through collections, preservation and interpretation of history”*