

Meeting Minutes
Veterans' Memorial Park Special Board Meeting
Friday, February 13, 2009, 7:30 a.m.
Parks and Recreation Office

Members Present: Dwight Hahn, Lawrence Ritz, and Rich Crawford

Members Absent: Dave Nordlund and Ron Mielke

Parks and Recreation Staff Present: Don Kearney and Tory Miedema

Others Present: Alan Wieskamp, TSP

Approval of Minutes: A motion was made to approve the minutes of the February 9, 2009, meeting. The motion was seconded. Motion carried.

Unfinished Business:

1. **Interpretive Center**—Alan Wieskamp provided the final draft of the feasibility study for the interpretive center. The Board and staff had a general discussion about how the center would be run, operating costs, and other details. Staff will work with Alan to come up with annual operating costs for the capital improvement program. The rest of the details will continue to be worked out during future meetings. A motion was made to submit the design for the interpretive center in year 2014 of the capital improvement program and commit to raising \$1,000,000 towards the construction of the center. The motion was seconded. Motion carried.

New Business:

1. **Fund-Raising Report**—The total to date is \$637,000 with an unspent balance of \$84,821.
2. **New Paver Area Material Selection**—The Board has been considering different options for the paver material in the new paver area. The options that have been considered are staying with the concrete pavers that have been used to date, switching to limestone pavers going forward, or replacing all pavers done to date with limestone pavers and use them going forward. Jon Jacobson expressed concern in past discussions about introducing another type of material into the park, saying the preferred choice would be to stay with concrete from a designer's perspective. The Board had previously asked staff to see if there is a more high-grade concrete paver with smaller aggregate available to improve the engraving quality while staying consistent with the material selections within the park.

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Don Kearney said that Monte Albertson, our current engraver, is not aware of any paver that would reduce the "chipping" that occurs during the engraving process. Due to the sensitivity of the subject, the Board thought it would be best to wait until all Board members had a chance to discuss the choices before making a decision. **Tory Miedema said the decision will have to be made at the next meeting to avoid delaying any paver orders.** A motion was made to table this issue until the next meeting. The motion was seconded. Motion carried.

3. **Veterans' Park Rack Cards**—Don presented a copy of the rack card and printing quotes staff received. The Board made minor changes to the card and approved. They decided to print 10,000 of them with the cost being paid for from their unspent balance of contributions. They also were interested in having the company do a limited distribution with Board members taking care of additional distribution. The approximate cost for printing was \$380 per 10,000 and \$500 for limited distribution. A motion was made to approve the printing of 10,000 rack cards with limited distribution by the lowest bidder. The motion was seconded. Motion carried.
4. **Election of 2009 Officers**—A motion and a second was made to elect new officers with Ron Mielke as the new President and Larry Ritz as the new Vice President. Motion carried.

Public Input: None.

With no further business before the Board, a motion was made to adjourn. The motion was seconded. Motion carried.

The next meeting will be on **April 10, 2009, at 7:30 a.m.** at the Parks and Recreation Office located at 100 East Sixth Street.

Approved:


President