

Meeting Minutes
Veterans' Memorial Park Advisory Board Meeting
Friday, April 8, 2011, 7:30 a.m.
Parks and Recreation Office

Members Present: Dwight Hahn, Lawrence Ritz, Bob Jamison, and Rick Tupper.

Members Absent: Ron Mielke.

Parks and Recreation staff present: Don Kearney, Director and Tory Miedema, Park Development Specialist .

Others Present: Clarence Kooistra and former Board member Dave Nordlund.

Approval of Minutes: A motion was made to approve the minutes of the February 11, 2011, meeting. The motion was seconded. Motion carried.

Unfinished Business:

Paver Directory Revised Proposal: Tory Miedema presented the revised proposal from Confluence for design and construction administration services for the paver directory. The Board would like to see the design and construction of the directory completed as soon as possible. It was agreed to put the design completion at June 1, 2011, and the construction completion date at August 1, 2011. Miedema will push to get the project completed earlier, but the dates will serve as a realistic timeframe for the project. A motion was made to approve the proposal. The motion was seconded. Motion carried.

Chamber Appeals Application/CIP Project Status: Don Kearney provided the Board with a copy of the memo from Ron Mielke regarding his conversation with Candy Hanson, Sioux Falls Area Community Foundation. The Board decided to form a committee to start brainstorming and moving the Chamber Appeals application process forward. Rick Tupper volunteered to be on the committee and help Ron Mielke form the rest of the group. The Board thought Bill Hoskins, Siouxland Heritage Museums, and Cindy Elifrits, Maximizing Excellence LLC, would also be good resources for the committee. This committee will meet regularly and kick start the application process.

Isaac Fry Medal of Honor: Miedema presented the design review documents put together by Confluence. The design is similar to the Keeble Medal of Honor monument with the same material and aesthetic specifications. The proposed location was designated on the site plan. The text was taken from the original

citation from the South Dakota Department of Military and Veterans Affairs. The Board would like the monument to be installed prior to June 14, 2011, for dedication during the Flag Day celebration at the park. A motion was made to approve the review documents and the installation. The motion was seconded. Motion carried.

New Business:

Fund Raising Report: The total to date is \$725,726 with an unspent balance of \$98,121. Miedema told the Board that another pallet of 4 x 8 and 8 x 8 pavers are needed and will be ordered.

Flag Day June 14 Celebration: Kearney provided the Board with an outline of the Flag Day celebration agenda put together by staff. The Board asked Clarence Kooistra and Dave Nordlund to work with Susie Garry, Recreation Program Coordinator, on the agenda and dedication of the Isaac N. Fry Medal of Honor plaque. The Board will also look into getting a speaker and master of ceremonies.

Public Input: None.

With no further business before the Board, a motion was made to adjourn. The motion was seconded. Motion carried.

The next meeting will be on **May 13, 2011, 7:30 a.m.**, at the Parks and Recreation Office, 100 East Sixth Street.

Approved:


President