

December 18, 2015

A REGULAR MEETING OF THE SIOUX FALLS VETERANS' MEMORIAL PARK ADVISORY BOARD was held on Friday, December 18, 2015, at 7:30 a.m., at the Parks and Recreation Office.

Members present: Dick Birath, Rick Tupper, Bob Jamison, and Brian Vognild.

Members absent: Gene Tornow.

Parks and Recreation staff present: Don Kearney, Director of Parks and Recreation, and Mike Patten, Park Development Specialist.

Others present: None.

Approval of Minutes (October 16, 2015, meeting):

A motion was made to approve the minutes of the October 16, 2015, meeting. The motion to approve the minutes was passed unanimously, with all present Board members voting yes.

Public Input: None.

Unfinished business:

Entrance Focal Point: The group continued discussions on the potential gate guard project. Since the last meeting, Rick Tupper has met with members of Confluence and Henry Carlson Company to discuss potential suppliers and contractors for the project. Rick hopes to compile a list over the coming months of possible supporters to approach about gifting time and materials to the project. Before the next meeting, Rick will be creating a proposed timeline for the project.

New business:

Veterans Memorial Park Fund: The Board continued discussions on funding the proposed park improvements including the potential entrance focal point project. Rick is going to schedule a meeting with the VFW to discuss a possible partnership on the project.

Financial Report and Donation Recap: Mike Patten provided the Board with the latest paver update and a year review of the financials. A motion was made to approve the financial report, with all present Board members voting yes.

Kiosk Discussion: Mike Patten gave an update on the paver kiosk replacement. It has been determined that the existing kiosk is not functioning and cannot be retrofitted with replacement materials to function correctly. Patten presented multiple options for replacement. After discussion, the Board selected to further pursue options for installing the "Advanced Kiosks—Enviro Outdoor Kiosk," realizing that the chosen model would need to be removed during the winter months. Other discussion involving the kiosk revolved around the possibility of creating a seating area with benches and an overhead structure to help protect the kiosk and create additional shade in the park. Patten is going to speak with Confluence about possible options. Patten is also going to research the possibility of having the paver locating software available on a web-based platform to allow visitors to find paver locations from personal devices.

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Xcel Easement Work: Patten gave an update on the status of the ongoing Xcel Power project. Xcel is continuing to install the new lines and intends to have all the old poles removed and the site fully restored by April of 2016.

2016 Flag Day Celebration: Patten discussed the upcoming celebration with the Board. Flag Day is June 14, 2016. The Board discussed the future event being on a Tuesday and will probably take place in the evening. Further discussion around the details of the event will take place at the February meeting.


Items added after the agenda deadline: None.

Open Board discussion: None.

With no further business before the Board, a motion was made to adjourn. The motion was seconded and carried.

The next meeting is scheduled for **Friday, February 19, 2016, at 7:30 a.m.** at the Parks and Recreation Office, 100 East Sixth Street.

Approved:



President