

**A REGULAR MEETING OF THE SIOUX FALLS VETERANS' MEMORIAL PARK ADVISORY BOARD** was held on Friday, June 30, 2017, at 7:30 a.m. at the Parks and Recreation Office.

**Members present:** Brian Vognild, Dick Birath, Rick Tupper, Michael Havlovic, and Mark Heisey.

**Members absent:** None.

**Parks and Recreation staff present:** Don Kearney, Director of Parks and Recreation; Mike Patten, Park Development Specialist.

**Others present:** None.

**Approval of Minutes (April 21, 2017)**

A motion was made to approve the minutes of the April 21, 2017, meeting. The motion to approve the minutes passed unanimously with all present Board members voting yes.

**Public Input:** None.

**Unfinished Business:**

**Veterans Plaza Project**—Tupper discussed progress on the project since the last meeting. Preliminary discussions with potential supporters have taken place and will continue as fund-raising efforts unfold. The Board discussed the need to find someone to champion fund-raising efforts and noted the possibility of hiring a consultant to run the campaign. The Board also discussed the need to set gifting levels. Prior to the next meeting, the Board will reach out to potential consultants to investigate fees and services.

**Flag Day Program Review**—The Board discussed the 2017 Flag Day celebration. They discussed successes with the event and noted areas for opportunity in future.

**New Business:**

**Paver Garden Project**—Patten presented the Board with bids for the proposed paver garden #3 project. After discussion, a motion was made to award the project to the low bidder, Groundwater Inc. The motion was approved with all present Board members voting yes.

**Kiosk Wrap**—Patten presented the Board with multiple concepts for graphic wraps to be installed on the paver kiosk. The Board chose a concept with a flag background and images of the military branch seals. The Board also decided to have instructions for operating the kiosk, printed on the wrap, near

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the screen. Patten also informed the Board that costs for the wrap will range between \$300 and \$600. Patten will work with the wrap vender to update the graphics and email the Board a final proof for approval. A motion was made to approve the graphic wrap, pending final approval of the graphic and costs. The motion passed unanimously with all present Board members voting yes.

**Items added after the agenda deadline:** None.


**Staff Updates:** Patten provided the Board an update of recent park activities. The update included a review of paver sales for the past two months, account balances, and available space in the existing paver beds. Patten also presented the Board with a report of expenses and revenue projections for the future sales of paver garden #3. The Board discussed current paver prices and noted that prices are suitable.

**Open Board discussion:** None.

With no further business before the Board, a motion was made to adjourn. The motion was seconded and carried.

The next meeting is scheduled for **August 18, 2017, at 7:30 a.m.** at the Parks and Recreation Office, 100 East Sixth Street.

Approved:

  
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President